

All clients

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	13 Oct 2026	13 Oct 2026, 04:00 UTC	3 clients

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Filtered view. Usage by service: 3 of 15 rows, Service is Office apps, 1 column hidden. The headline figures cover every row.

Usage by service 3

How many licensed people used each service in the last 30 days.

Client	Service	Licensed	Active	Not active
Contoso Legal LLP	Office apps	22	19	3
Fabrikam Dental Group	Office apps	57	49	8
Northwind Traders	Office apps	39	34	5

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.