

# Northwind Traders



PREPARED BY  
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DATE  
12 Oct 2026

DATA COLLECTED  
11 Oct 2026, 20:31 UTC

MICROSOFT 365 TENANT  
northwindtraders.onmicrosoft.com

Every admin role holder with MFA, PIM and sign-in status, and a break-glass check.

**Filtered view.** Privileged role holders: 2 of 5 rows, Roles is Global Administrator. The headline figures cover every row.

Privileged accounts

3

People with a permanent admin role

Global Administrators

2

Keep between 2 and 4

Admins without MFA

1

Not set up at all

Break-glass accounts

1

Emergency accounts kept out of Conditional Access

Using PIM

Not checked

Needs Entra ID P2

**Not checked.** PIM (admins activating a role only when they need it) needs Entra ID P2, which this tenant doesn't have, so every role shown is permanent.

## Privileged role holders 2 1 to review

Everyone who holds a role that can change security settings, users or data. Problems first.

By role

|                                      |  |   |
|--------------------------------------|--|---|
| Global Administrator                 |  | 2 |
| Groups Administrator (limited scope) |  | 1 |

| Flag       | Account                             | Kind | Roles                                                      | How assigned | MFA set up | MFA required by           | Last sign-in | Synced from on-premises | What to check                     |
|------------|-------------------------------------|------|------------------------------------------------------------|--------------|------------|---------------------------|--------------|-------------------------|-----------------------------------|
| ● Critical | breakglass@northwindtraders.example | User | Global Administrator                                       | Permanent    | No         | Nothing                   | Not checked  | Unknown                 | No MFA set up; MFA isn't required |
|            | ann.patel@northwindtraders.example  | User | Global Administrator, Groups Administrator (limited scope) | Permanent    | Yes        | Require MFA for all users | 30 Sep 2026  | No                      | Nothing                           |

Break-glass accounts 1 1 to review

Emergency Global Administrator accounts for when normal sign-in breaks. Microsoft recommends two, cloud-only, excluded from Conditional Access, signing in with a FIDO2 key or passkey kept somewhere safe.

| Flag   | Account                             | Why we think it's break-glass                    | Cloud-only | On the .onmicrosoft.com domain | Excluded from             | Sign-in methods | Last sign-in | What to check                                                                                                                                        |
|--------|-------------------------------------|--------------------------------------------------|------------|--------------------------------|---------------------------|-----------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| ● High | breakglass@northwindtraders.example | Named like one, Excluded from Conditional Access | Unknown    | No                             | Require MFA for all users | None            | Not checked  | No MFA method: Microsoft requires MFA for admin portals, so it may not get in; Use the .onmicrosoft.com domain so it works if a custom domain breaks |

Other roles 1

Roles with narrower or read-only permissions.

| Account                                | Kind | Roles                                                   | How assigned |
|----------------------------------------|------|---------------------------------------------------------|--------------|
| robert.hughes@northwindtraders.example | User | Directory Readers, Groups Administrator (limited scope) | Permanent    |