

Northwind Traders



PREPARED BY
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MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Every admin role holder with MFA, PIM and sign-in status, and a break-glass check.

Filtered view. Privileged role holders: 5 of 5 rows, 1 column hidden. The headline figures cover every row.

Privileged accounts

3

People with a permanent admin role

Global Administrators

2

Keep between 2 and 4

Admins without MFA

1

Not set up at all

Break-glass accounts

1

Emergency accounts kept out of Conditional Access

Using PIM

Not checked

Needs Entra ID P2

Not checked. PIM (admins activating a role only when they need it) needs Entra ID P2, which this tenant doesn't have, so every role shown is permanent.

Privileged role holders 5 3 to review

Everyone who holds a role that can change security settings, users or data. Problems first.

By role

Exchange Administrator		2
Global Administrator		2
Global Administrator (eligible)		1
Groups Administrator (limited scope)		1

Flag	Kind	Roles	How assigned	MFA set up	MFA required by	Last sign-in	Synced from on-premises	What to check
Critical	User	Global Administrator	Permanent	No	Nothing	30 Sep 2026	No	No MFA set up; MFA isn't required
High	Guest	Exchange Administrator	Permanent	Unknown	Require MFA for all users	Never	No	Guest account with an admin role; No sign-in for 90+ days
Medium	App	Exchange Administrator	Permanent	–	–	–	–	App with an admin role: a leaked secret bypasses MFA
	User	Global Administrator, Groups Administrator (limited scope)	Permanent	Yes	Require MFA for all users	30 Sep 2026	No	Nothing
	User	Global Administrator (eligible)	Eligible (PIM)	Unknown	Require MFA for all users	Not checked	Unknown	Nothing

Break-glass accounts 1

1 to review

Emergency Global Administrator accounts for when normal sign-in breaks. Microsoft recommends two, cloud-only, excluded from Conditional Access, signing in with a FIDO2 key or passkey kept somewhere safe.

Flag	Account	Why we think it's break-glass	Cloud-only	On the .onmicrosoft.com domain	Excluded from	Sign-in methods	Last sign-in	What to check
High	breakglass@northwindtraders.example	Named like one, Excluded from Conditional Access	Yes	No	Require MFA for all users	None	30 Sep 2026	No MFA method: Microsoft requires MFA for admin portals, so it may not get in; Use the .onmicrosoft.com domain so it works if a custom domain breaks

Other roles 1

Roles with narrower or read-only permissions.

Account	Kind	Roles	How assigned
robert.hughes@northwindtraders.example	User	Directory Readers, Groups Administrator (limited scope)	Permanent

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