GUESTS AND SHARING

Northwind Traders

Harbour IT

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	29 Nov 2026	29 Nov 2026, 18:57 UTC	northwindtraders.onmicrosoft.com

Who can invite and share externally, and every guest account.

Filtered view. External access settings: 2 of 5 rows, Flag is Medium. Guest accounts: 4 of 4 rows, 1 column hidden. The headline figures cover every row.

Guests
4

Guests to review
3
No sign-in for 90 days, or invitation not accepted

Who can invite guests
Everyone
Everyone, including guests

File sharing
Anyone
Most open for any site: anyone, including anonymous links

External access settings 2

2 to review

Flag	Setting	Value
Medium	User consent to apps	Any app
Medium	SharePoint and OneDrive sharing	Anyone, including anonymous links

Guest accounts 4

Every external account, oldest activity first.

Flag	Guest	Invited	Invitation	Last sign-in	Sign-in allowed
Low	sam.carter@consultants.example	15 Oct 2025	Accepted	Never	Yes
Low	d.mason@mason-legal.example	22 Oct 2026	Not accepted	Never	Yes
Low	j.okafor@brightpath-consulting.example	22 Jun 2026	Accepted	1 Aug 2026	Yes
	accounts@hollis-partners.example	2 Feb 2026	Accepted	25 Nov 2026	Yes

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