

# Northwind Traders



|             |             |                        |                                  |
|-------------|-------------|------------------------|----------------------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT             |
| Harbour IT  | 12 Oct 2026 | 11 Oct 2026, 20:31 UTC | northwindtraders.onmicrosoft.com |

Who was given or lost a licence and when, who made the change, and licences bought and assigned month by month, from Office Sentry's own history.

**Filtered view.** Assigned and removed: 2 of 2 rows, 1 column hidden. The headline figures cover every row.

Assigned in the last 30 days

**2**

Paid licences given to people

Removed in the last 30 days

**0**

Paid licences taken away

Licences bought

**+2**

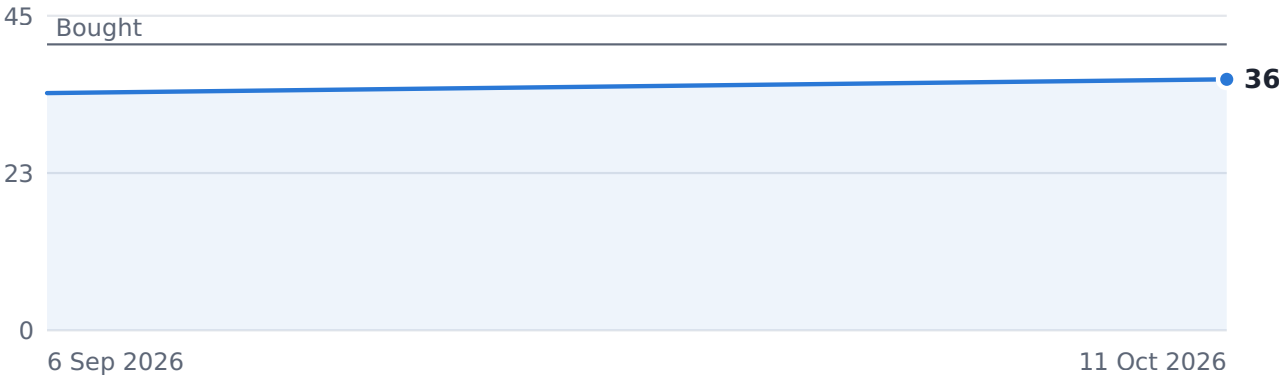
41 now, 39 on 6 Sep

Monthly cost

**+£36.20**

£623.30 now, £587.10 on 6 Sep

## Paid licences assigned over the last year



## Assigned and removed 2

Every paid licence given to or taken from an account, newest first. Seen is the time in the audit log when it records the change, otherwise the first collection that showed it: one a day for the last month, one a month before that.

| Seen        | Account                                 | Licence                        | Change   | Price / month |
|-------------|-----------------------------------------|--------------------------------|----------|---------------|
| 11 Oct 2026 | imogen.edwards@northwindtraders.example | Microsoft 365 Business Premium | Assigned | £18.10        |
| 11 Oct 2026 | aaron.watson@northwindtraders.example   | Microsoft 365 Business Premium | Assigned | £18.10        |

## Licences by month 4

Paid licences bought and assigned at the end of each month (this month so far), and the change in assigned licences from the month before.

| Month          | Licence                        | Bought | Assigned | Available | Change in assigned | Cost / month |
|----------------|--------------------------------|--------|----------|-----------|--------------------|--------------|
| October 2026   | Microsoft 365 Business Basic   | 9      | 7        | 2         | No change          | £44.10       |
| October 2026   | Microsoft 365 Business Premium | 32     | 29       | 3         | +2                 | £579.20      |
| September 2026 | Microsoft 365 Business Basic   | 9      | 7        | 2         | –                  | £44.10       |
| September 2026 | Microsoft 365 Business Premium | 30     | 27       | 3         | –                  | £543.00      |

Bought, assigned and cost come from Microsoft's licence counts at each month's last collection; costs use the monthly prices on the Licence prices page, and active trials cost nothing until they're bought. Free licences are left out.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 11 Oct 2026, 20:31 UTC.