MAIL FORWARDING

Northwind Traders

Harbour IT

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	14 Oct 2026	14 Oct 2026, 04:00 UTC	northwindtraders.onmicrosoft.com

Every mailbox that sends mail on automatically, and the settings that allow it.

Filtered view. Forwarding: 1 of 5 rows, Flag is No flag, 1 column hidden. The headline figures cover every row.

Forwarding outside
4
Admin-set or by inbox rule

Forwarding inside
1
To colleagues in the organisation

Automatic forwarding
Blocked
By the outbound spam policy

Forwarding 1

Every place mail leaves a mailbox automatically: admin-set forwarding and inbox rules.

Mailbox	Forwards to	Outside the organisation	Keeps a copy
info@northwindtraders.example	office.manager@northwindtraders.example	No	Yes

What stops forwarding 2

Organisation settings that allow or block automatic forwarding to outside addresses. The strictest one wins.

Setting	Applies to	Automatic forwarding outside
Outbound spam policy: Default	Everyone	Blocked (Microsoft's default)
Remote domain: Default	Any outside domain	Allowed

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.