

# Northwind Traders



PREPARED BY  
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MICROSOFT 365 TENANT  
northwindtraders.onmicrosoft.com

Shared, room and equipment mailboxes that can be signed in to, and who uses them.

**Filtered view.** Shared and resource mailboxes: 1 of 4 rows, Mailbox is boardroom@northwindtraders.example. The headline figures cover every row.

Can be signed in to

**0 of 4**

Should be none

Shared mailboxes

**3**

Rooms and equipment

**1**

## Shared and resource mailboxes 1

0 of 4 can be signed in to directly. These accounts don't need a password; an open one usually has no MFA and nobody watching it. Block sign-in in the Microsoft 365 admin centre (Users > Active users > the mailbox > Block sign-in). People keep their access.

| Mailbox                            | Type | Sign-in allowed | Last sign-in | Licensed | Full access | Send as | Size     |
|------------------------------------|------|-----------------|--------------|----------|-------------|---------|----------|
| boardroom@northwindtraders.example | Room | Unknown         | –            | –        | –           | –       | 102.4 MB |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 11 Oct 2026, 20:31 UTC.