

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	northwindtraders.onmicrosoft.com

Everything collected about the microsoft 365 group Marketing.

Needs attention 1 Worst: low	Owners 1 owner, 0 active	Members 12 members	Gives members Nothing recorded	Files 55.1 GB Team site
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Needs attention 1

Flag	What	Area
● Low	Only owner is disabled (Robert Hughes): nobody active approves members and guests or renews it. Add an owner.	Owners

Group 6

Detail	Value
Type	Microsoft 365 group
Email	marketing@northwindtraders.example
Visibility	Private
Membership	Assigned
Members	12
Created	4 Mar 2024

Owners 1 1 to review

Flag	Owner	Account	Status
● Medium	Robert Hughes	robert.hughes@northwindtraders.example	Sign-in blocked

Members 12

Flag	Account	Name	Type	Status
● Low	robert.hughes@northwindtraders.example	Robert Hughes	Member	Sign-in blocked

Flag	Account	Name	Type	Status
	leo.wright@northwindtraders.example	Leo Wright	Member	Active
	george.roberts@northwindtraders.example	George Roberts	Member	Active
	owen.taylor@northwindtraders.example	Owen Taylor	Member	Active
	zara.jackson@northwindtraders.example	Zara Jackson	Member	Active
	hannah.patel@northwindtraders.example	Hannah Patel	Member	Active
	megan.lee@northwindtraders.example	Megan Lee	Member	Active
	ethan.green@northwindtraders.example	Ethan Green	Member	Active
	grace.taylor@northwindtraders.example	Grace Taylor	Member	Active
	thomas.clarke@northwindtraders.example	Thomas Clarke	Member	Active
	leo.morris@northwindtraders.example	Leo Morris	Member	Active
	ann.patel@northwindtraders.example	Ann Patel	Member	Active

What it gives its members 1

Note

No Conditional Access policy, admin role or licence is tied to this group.

Email 1

Detail

Value

Address

marketing@northwindtraders.example

Files 6

Detail

Value

Site

<https://northwindtraders.sharepoint.com/sites/marketing>

Storage

55.1 GB

Files

10

Last activity

12 Oct 2026

Sharing links

2 with anyone, 3 with the whole organisation

External sharing

On

How it's set up 4

Detail	Value
Membership	Assigned
Created	4 Mar 2024
Visibility	Private
Team	No

Admin changes 1

Note
No admin role, Conditional Access, app or account change named this group in the last 90 days. Changes to its members and owners are under History.

Open findings 3 1 to review

Flag	Check	Detail	First seen
● High	Every site has at least two owners	No enabled owner (Microsoft 365 group)	7 Sep 2026
● Low	Every team and Microsoft 365 group has an owner	Microsoft 365 group, only owner is disabled (Robert Hughes)	7 Sep 2026
● Low	Every team and Microsoft 365 group has an owner	Microsoft 365 group, no owner	7 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.