

SOPHIE SMITH

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	northwindtraders.onmicrosoft.com

Everything collected about the mailbox sophie.smith@northwindtraders.example.

Needs attention 0 Nothing to do	Size 29.7 GB 60% of 49.5 GB	Others with access Nobody else Can open or send from it
Forwarding and rules No forwarding	Protocols Modern only	Phones and tablets 1 device Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	sophie.smith@northwindtraders.example
Type	User mailbox
Alias	sophie.smith
Account	Sophie Smith
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	29.7 GB of 49.5 GB (60%)
Items	71,261
Recoverable deleted items	1.5 GB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	29.7 GB	+3.3 GB
2026-09	26.4 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	On
Litigation hold	Off

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 1

Device	Platform	App	Access	First sync	Last sync
SM-S918B	Android	Outlook app	Allowed	5 Feb 2026	12 Oct 2026

Email activity 1

Detail	Value
Last email activity	None in the report period

Open findings 2 2 to review

Flag	Check	Detail	First seen
● Medium	Every active user has MFA registered	No MFA method registered	7 Sep 2026
● Medium	No inactive accounts	Licensed member, last signed in 22 Jan 2026	7 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.