

MEGAN LEE

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	northwindtraders.onmicrosoft.com

Everything collected about the mailbox [megan.lee@northwindtraders.example](#).

Needs attention 0 Nothing to do	Size 31.4 GB 63% of 49.5 GB	Others with access Nobody else Can open or send from it
Forwarding and rules No forwarding	Protocols Modern only	Phones and tablets 1 device Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	megan.lee@northwindtraders.example
Type	User mailbox
Alias	megan.lee
Account	Megan Lee
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	31.4 GB of 49.5 GB (63%)
Items	75,369
Recoverable deleted items	1.6 GB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	31.4 GB	+1.6 GB
2026-09	29.8 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 1

Device	Platform	App	Access	First sync	Last sync
SM-S918B	Android	Outlook app	Allowed	12 Sep 2025	11 Oct 2026

Email activity 1

Detail	Value
Last email activity	10 Oct 2026 (2 days ago)

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.