

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	northwindtraders.onmicrosoft.com

Everything collected about the mailbox hannah.patel@northwindtraders.example.

Needs attention

0

Nothing to do

Size

12.3 GB

25% of 49.5 GB

Others with access

Nobody else

Can open or send from it

Forwarding and rules

1 inbox rule

Protocols

Modern only

Phones and tablets

None

Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	hannah.patel@northwindtraders.example
Type	User mailbox
Alias	hannah.patel
Account	Hannah Patel
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	12.3 GB of 49.5 GB (25%)
Items	29,591
Recoverable deleted items	631.3 MB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	12.3 GB	+1.5 GB
2026-09	10.9 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 6

Detail	Value
State	Scheduled
Replies outside the organisation	Everyone
From	16 Oct 2026, 06:00
Until	30 Oct 2026, 06:00
Reply to colleagues	I'm on holiday from next Monday for two weeks.
Reply to outside senders	I'm on holiday from next Monday for two weeks.

Phones and tablets syncing it 1

Note
No phone or tablet syncs this mailbox.

Email activity 1

Detail	Value
Last email activity	12 Oct 2026 (today)

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.