

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	northwindtraders.onmicrosoft.com

Everything collected about the mailbox rhys.moore@northwindtraders.example.

Needs attention 0 Nothing to do	Size 2.5 GB 5% of 49.5 GB	Others with access Nobody else Can open or send from it
Forwarding and rules 1 inbox rule	Protocols Modern only	Phones and tablets 1 device Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	rhys.moore@northwindtraders.example
Type	User mailbox
Alias	rhys.moore
Account	Rhys Moore
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	2.5 GB of 49.5 GB (5%)
Items	5,981
Recoverable deleted items	127.6 MB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	2.5 GB	+280.7 MB
2026-09	2.2 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 1

Device	Platform	App	Access	First sync	Last sync
Pixel 8	Android	Mail app (ActiveSync)	Allowed	14 Jul 2026	12 Oct 2026

Email activity 1

Detail	Value
Last email activity	11 Oct 2026 (yesterday)

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.