

Northwind Traders



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	15 Oct 2026	14 Oct 2026, 23:39 UTC	northwindtraders.onmicrosoft.com

Everything collected about the mailbox imogen.edwards@northwindtraders.example.

Needs attention 0 Nothing to do	Size 19.5 GB 39% of 49.5 GB	Others with access Nobody else Can open or send from it
Forwarding and rules 1 inbox rule	Protocols Modern only	Phones and tablets 1 device Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	imogen.edwards@northwindtraders.example
Type	User mailbox
Alias	imogen.edwards
Account	Imogen Edwards
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	19.5 GB of 49.5 GB (39%)
Items	46,840
Recoverable deleted items	999.3 MB
Stops sending at	49.5 GB

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 1

Device	Platform	App	Access	First sync	Last sync
iPhone 14	iOS	Outlook app	Allowed	21 Jun 2026	14 Oct 2026

Email activity 1

Detail	Value
Last email activity	12 Oct 2026 (3 days ago)

History 1

Seen	Area	Change
14 Oct 2026	Inbox rules	Rule "Newsletters" added

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 23:39 UTC.