

RUBY TAYLOR

Northwind Traders



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Everything collected about ruby.taylor@northwindtraders.example.

Needs attention
1
Worst: low

Sign-in
Allowed
Last sign-in 12 days ago

MFA
Protected

Admin roles
None

Licences
1 licence
£18.10 a month

Devices
1 device
1 with problems

Needs attention 1

Flag	What	Area
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Ruby Taylor
Sign-in name	ruby.taylor@northwindtraders.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	2 Feb 2026 (252 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 10 Oct 2026)
Teams	Used (last 10 Oct 2026)
OneDrive	Not in the last 30 days
SharePoint	Not in the last 30 days
Office apps	Used (last 10 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Authenticator app, Authenticator code
Phishing-resistant method	No
Strongest method	Authenticator app or token
Can sign in without a password	No
MFA required by	Require MFA for all users
Conditional Access policies that apply	Require MFA for all users
Legacy sign-in blocked	No

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Name	Type	Role	Note
Finance	Microsoft 365 group	Member	–

Mailbox 8

Detail	Value
Address	ruby.taylor@northwindtraders.example
Type	User
Size	9.7 GB of 49.5 GB (20%)
Archive	On
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Devices 1

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
Low	DESK-TAYLOR06	Windows 11 24H2 (10.0.26100.4946)	Compliant	Yes	Today	Windows 11 24H2: updates for Home and Pro end 13 Oct 2026

OneDrive 4

Detail	Value
Storage used	33.8 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	8 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 7

Detail	Value
Successful	10 (6 with MFA, 4 with only a password)
Failed	2 (2 wrong password, from 1 address)
Last failure	9 Oct 2026 (3 days ago): Wrong user name or password
Countries	GB
Apps	Microsoft Office, Office 365 Exchange Online, Office 365 SharePoint Online, Microsoft Teams
Devices	Windows10
Addresses that failed	203.0.113.16

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	10	2	London	203.0.113.16	11 Oct 2026, 07:52

Why sign-ins failed 1

Error code	What it means	Sign-ins
50126	Wrong user name or password	2

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	11 Oct 2026 (yesterday)
Countries	FR, GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	7	15	2	8	7	GB
Sep 2026	16	34	3	20	14	FR, GB
Aug 2026	14	30	2	18	12	GB, IE
Jul 2026	18	36	2	22	14	FR, GB
Jun 2026	11	25	0	17	8	GB, US

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	30 Sep 2026 (12 days ago)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 4 1 to review

Flag	When	Area	What happened
	9 Oct 2026, 09:45 UTC	Sign-in	Last of 2 failed sign-ins: Wrong user name or password
	On or before 7 Sep 2026	MFA	Authenticator app first seen as an MFA method
	On or before 7 Sep 2026	MFA	Authenticator code first seen as an MFA method
● Medium	23 Jul 2026, 15:14 UTC	Sign-in	First sign-in from FR

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.