

MIA HUGHES

Northwind Traders



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Everything collected about mia.hughes@northwindtraders.example.

Needs attention
2
Worst: low

Sign-in
Allowed
Last sign-in yesterday

MFA
Protected

Admin roles
None

Licences
1 licence
£18.10 a month

Devices
1 device
1 with problems

Needs attention 2

Flag	What	Area
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences
● Low	A text or call is the only second factor: set up the Authenticator app.	MFA and sign-in protection

Account 7

Detail	Value
Name	Mia Hughes
Sign-in name	mia.hughes@northwindtraders.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	28 Jan 2025 (622 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 11 Oct 2026)
Teams	Used (last 11 Oct 2026)
OneDrive	Used (last 3 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 11 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Phone
Phishing-resistant method	No
Strongest method	Phone (SMS or voice call)
Can sign in without a password	No
MFA required by	Require MFA for all users
Conditional Access policies that apply	Require MFA for all users
Legacy sign-in blocked	No

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Name	Type	Role	Note
Operations	Team	Member	–

Mailbox 8

Detail	Value
Address	mia.hughes@northwindtraders.example
Type	User
Size	20.4 GB of 49.5 GB (41%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Devices 1

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
● Low	LAPTOP-HUGHES16	Windows 11 24H2 (10.0.26100.6584)	Compliant	Yes	Today	Windows 11 24H2: updates for Home and Pro end 13 Oct 2026

OneDrive 4

Detail	Value
Storage used	10.7 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	8 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 5

Detail	Value
Successful	7 (5 with MFA, 2 with only a password)
Failed	None
Countries	GB
Apps	Office 365 SharePoint Online, Office 365 Exchange Online, Microsoft Office, Microsoft Teams
Devices	Windows10

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	7	0	London	203.0.113.26	9 Oct 2026, 10:27

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (2 days ago)
Countries	FR, GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	6	9	1	7	2	GB
Sep 2026	22	43	1	23	20	GB, IE
Aug 2026	16	47	2	35	12	FR, GB, IE
Jul 2026	19	44	2	22	22	FR, GB
Jun 2026	13	32	3	15	17	GB, US

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	11 Oct 2026 (yesterday)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 3 2 to review

Flag	When	Area	What happened
	On or before 7 Sep 2026	MFA	Phone first seen as an MFA method
● Medium	12 Aug 2026, 15:30 UTC	Sign-in	First sign-in from IE
● Medium	28 Jul 2026, 16:55 UTC	Sign-in	First sign-in from FR

Open findings 1

Flag	Check	Detail	First seen
● Low	Nobody relies on a text or call as their only second factor	Second factor is only Mobile phone (SMS or call)	7 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.