

LEO WRIGHT

# Northwind Traders



PREPARED BY  
Harbour IT

DATE  
12 Oct 2026

DATA COLLECTED  
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT  
northwindtraders.onmicrosoft.com

Everything collected about leo.wright@northwindtraders.example.

Needs attention  
**3**  
Worst: high

Sign-in  
**Allowed**  
Last sign-in 12 days ago

MFA  
**Required, not set up**

Admin roles  
**None**

Licences  
**1 licence**  
£18.10 a month

Devices  
**1 device**  
1 with problems

Needs attention 3 2 to review

| Flag     | What                                                                                                                                                 | Area                       |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| ● High   | DESK-WRIGHT18: Not compliant; Not encrypted; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026.                                              | Devices                    |
| ● Medium | Required, not set up: Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.                | MFA and sign-in protection |
| ● Low    | No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly. | Licences                   |

Account 7

| Detail           | Value                               |
|------------------|-------------------------------------|
| Name             | Leo Wright                          |
| Sign-in name     | leo.wright@northwindtraders.example |
| Account type     | Member                              |
| Sign-in          | Allowed                             |
| Source           | Cloud-only                          |
| Created          | 15 Nov 2024 (696 days ago)          |
| Password expires | Follows the organisation's policy   |

Licences 1

| Detail         | Value   |
|----------------|---------|
| Usage location | Not set |

Licences 1

| Licence                        | Cost / month |
|--------------------------------|--------------|
| Microsoft 365 Business Premium | £18.10       |

## Microsoft 365 use 6

| Detail              | Value                   |
|---------------------|-------------------------|
| Email               | Used (last 8 Oct 2026)  |
| Teams               | Used (last 8 Oct 2026)  |
| OneDrive            | Not in the last 30 days |
| SharePoint          | Not in the last 30 days |
| Office apps         | Used (last 8 Oct 2026)  |
| Office apps used on | Windows, Mobile         |

## MFA and sign-in protection 8

| Detail                                 | Value                     |
|----------------------------------------|---------------------------|
| MFA set up                             | No                        |
| Methods                                | None                      |
| Phishing-resistant method              | No                        |
| Strongest method                       | None                      |
| Can sign in without a password         | No                        |
| MFA required by                        | Require MFA for all users |
| Conditional Access policies that apply | Require MFA for all users |
| Legacy sign-in blocked                 | No                        |

Admin roles 1

| Note                  |
|-----------------------|
| Holds no admin roles. |

Administrative units 1

| Note                                             |
|--------------------------------------------------|
| In no administrative unit, and administers none. |

Teams and groups 3

| Name       | Type                | Role   | Note |
|------------|---------------------|--------|------|
| Operations | Team                | Member | –    |
| Finance    | Microsoft 365 group | Member | –    |
| Marketing  | Microsoft 365 group | Member | –    |

Mailbox 8

| Detail                  | Value                               |
|-------------------------|-------------------------------------|
| Address                 | leo.wright@northwindtraders.example |
| Type                    | User                                |
| Size                    | 14.5 GB of 49.5 GB (29%)            |
| Archive                 | On                                  |
| Litigation hold         | Off                                 |
| Forwarding              | None                                |
| Older protocols allowed | None                                |
| More                    | Everything about this mailbox       |

Mailboxes this person can open or send from 1

| Mailbox                           | Type   | Access      |
|-----------------------------------|--------|-------------|
| accounts@northwindtraders.example | Shared | Full access |

Devices 1 1 to review

| Flag                | Device        | Operating system                  | Compliance    | Encrypted | Last check-in | Problems                                                                                |
|---------------------|---------------|-----------------------------------|---------------|-----------|---------------|-----------------------------------------------------------------------------------------|
| <span>● High</span> | DESK-WRIGHT18 | Windows 11 24H2 (10.0.26100.4946) | Not compliant | No        | Today         | Not compliant; Not encrypted; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026 |

OneDrive 4

| Detail                           | Value              |
|----------------------------------|--------------------|
| Storage used                     | 20.8 GB of 1.00 TB |
| Files                            | 50                 |
| Files active in the last 30 days | 5                  |
| Last activity                    | 11 Oct 2026        |

Apps this person allowed 1

| Note                                             |
|--------------------------------------------------|
| Hasn't consented to any app on their own behalf. |

Recent sign-ins 8

| Detail                | Value                                                                                       |
|-----------------------|---------------------------------------------------------------------------------------------|
| Successful            | 6 (4 with MFA, 2 with only a password)                                                      |
| Failed                | 2 (2 wrong password, from 1 address)                                                        |
| MFA and other prompts | 1                                                                                           |
| Last failure          | 9 Oct 2026 (3 days ago): Wrong user name or password                                        |
| Countries             | GB, IE (unusual for this tenant)                                                            |
| Apps                  | Office 365 SharePoint Online, Microsoft Office, Office 365 Exchange Online, Microsoft Teams |
| Devices               | Windows10                                                                                   |
| Addresses that failed | 203.0.113.28                                                                                |

Where this account signed in 2

| Country | Successful | Failed | Cities | IP addresses | Last success (UTC) |
|---------|------------|--------|--------|--------------|--------------------|
| GB      | 6          | 1      | London | 203.0.113.28 | 11 Oct 2026, 15:50 |
| IE      | 0          | 1      | London | 203.0.113.28 | –                  |

Why sign-ins failed 1

| Error code | What it means               | Sign-ins |
|------------|-----------------------------|----------|
| 50126      | Wrong user name or password | 2        |

Sign-in history 3

| Detail       | Value                   |
|--------------|-------------------------|
| History from | 14 Jun 2026             |
| Last sign-in | 11 Oct 2026 (yesterday) |
| Countries    | FR, GB, IE              |

Sign-ins by month 5

| Month    | Days | Successful | Failed | With MFA | Password only | Countries |
|----------|------|------------|--------|----------|---------------|-----------|
| Oct 2026 | 8    | 11         | 2      | 8        | 3             | GB, IE    |
| Sep 2026 | 23   | 39         | 3      | 20       | 19            | GB, IE    |
| Aug 2026 | 18   | 32         | 1      | 21       | 11            | GB        |
| Jul 2026 | 20   | 47         | 2      | 30       | 17            | FR, GB    |
| Jun 2026 | 12   | 21         | 0      | 14       | 7             | FR, GB    |

Sign-ins and admin changes 5

| Detail                        | Value                      |
|-------------------------------|----------------------------|
| Last interactive sign-in      | 30 Sep 2026 (12 days ago)  |
| Last background sign-in       | None recorded              |
| Last successful sign-in       | None recorded              |
| Legacy sign-ins (30 days)     | None                       |
| Admin changes (last 120 days) | None by or to this account |

Timeline 2 1 to review

| Flag     | When                   | Area    | What happened                                          |
|----------|------------------------|---------|--------------------------------------------------------|
|          | 9 Oct 2026, 07:51 UTC  | Sign-in | Last of 2 failed sign-ins: Wrong user name or password |
| ● Medium | 18 Sep 2026, 08:50 UTC | Sign-in | First sign-in from IE                                  |

Open findings 1 1 to review

| Flag     | Check                                | Detail                   | First seen |
|----------|--------------------------------------|--------------------------|------------|
| ● Medium | Every active user has MFA registered | No MFA method registered | 7 Sep 2026 |

History 0

No changes recorded yet.

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Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.