

ALFIE ROBERTS

Northwind Traders



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Everything collected about alfie.roberts@northwindtraders.example.

Needs attention

2

Worst: medium

Sign-in

Allowed

Last sign-in 12 days ago

MFA

Required, not set up

Admin roles

None

Licences

1 licence

£18.10 a month

Devices

1 device

Needs attention 2 1 to review

Flag	What	Area
● Medium	Required, not set up: Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.	MFA and sign-in protection
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Alfie Roberts
Sign-in name	alfie.roberts@northwindtraders.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	12 Nov 2023 (1066 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 13 Oct 2026)
Teams	Used (last 13 Oct 2026)
OneDrive	Used (last 4 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 13 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	No
Methods	None
Phishing-resistant method	No
Strongest method	None
Can sign in without a password	No
MFA required by	Require MFA for all users
Conditional Access policies that apply	Require MFA for all users
Legacy sign-in blocked	No

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Note
Not an owner or member of any team or group Office Sentry reads.

Mailbox 8

Detail	Value
Address	alfie.roberts@northwindtraders.example
Type	User
Size	9.9 GB of 49.5 GB (20%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Mailboxes this person can open or send from 2

Mailbox	Type	Access
info@northwindtraders.example	Shared	Full access, Send as
reception@northwindtraders.example	Shared	Full access

Devices 1

Device	Operating system	Compliance	Encrypted	Last check-in	Problems
LAPTOP-ROBERTS28	Windows 11 25H2 (10.0.26200.6899)	Compliant	Yes	Today	–

OneDrive 4

Detail	Value
Storage used	5.5 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	11 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 6

Detail	Value
Successful	8 (6 with MFA, 2 with only a password)
Failed	None
MFA and other prompts	2
Countries	GB
Apps	Microsoft Office, Office 365 SharePoint Online, Microsoft Teams, Office 365 Exchange Online
Devices	Windows10

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	8	0	London	203.0.113.38	12 Oct 2026, 07:41

Sign-in history 3

Detail	Value
History from	15 Jun 2026
Last sign-in	12 Oct 2026 (yesterday)
Countries	GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	6	11	0	8	3	GB
Sep 2026	19	46	4	29	17	GB, US
Aug 2026	19	37	4	21	16	GB, IE
Jul 2026	23	50	1	33	17	GB, US
Jun 2026	9	24	0	13	11	GB

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	1 Oct 2026 (12 days ago)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 1 1 to review

Flag	When	Area	What happened
● Medium	6 Aug 2026, 15:45 UTC	Sign-in	First sign-in from IE

Open findings 1 1 to review

Flag	Check	Detail	First seen
● Medium	Every active user has MFA registered	No MFA method registered	8 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.