

JACOB HUGHES

Northwind Traders



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Everything collected about jacob.hughes@northwindtraders.example.

Needs attention
2
Worst: medium

Sign-in
Allowed
Last sign-in today

MFA
Protected

Admin roles
None

Licences
1 licence
£4.90 a month

Devices
1 device

Needs attention 2 1 to review

Flag	What	Area
● Medium	Signed in from US, which this tenant rarely signs in from. Check the person was there.	Recent sign-ins
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Jacob Hughes
Sign-in name	jacob.hughes@northwindtraders.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	29 Aug 2023 (1140 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Basic	£4.90

Microsoft 365 use 6

Detail	Value
Email	Used (last 8 Oct 2026)
Teams	Used (last 8 Oct 2026)
OneDrive	Used (last 9 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 8 Oct 2026)
Office apps used on	Mobile, Web

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Windows Hello, Authenticator app
Phishing-resistant method	Yes
Strongest method	Phishing-resistant
Can sign in without a password	No
MFA required by	Require MFA for all users
Conditional Access policies that apply	Require MFA for all users
Legacy sign-in blocked	No

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Name	Type	Role	Note
Finance	Microsoft 365 group	Member	–

Mailbox 8

Detail	Value
Address	jacob.hughes@northwindtraders.example
Type	User
Size	19.9 GB of 49.5 GB (40%)
Archive	On
Litigation hold	Off
Forwarding	None
Older protocols allowed	IMAP
More	Everything about this mailbox

Devices 1

Device	Operating system	Compliance	Encrypted	Last check-in	Problems
DESK-HUGHES30	Windows 11 25H2 (10.0.26200.6584)	Compliant	Yes	Today	–

OneDrive 4

Detail	Value
Storage used	27.6 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	8 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 6

Detail	Value
Successful	10 (6 with MFA, 4 with only a password)
Failed	None
MFA and other prompts	1
Countries	GB, US (unusual for this tenant)
Apps	Microsoft Teams, Microsoft Office, Office 365 SharePoint Online, Office 365 Exchange Online
Devices	Windows10

Where this account signed in 2 1 to review

Flag	Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
	GB	9	0	London	203.0.113.40	9 Oct 2026, 17:13
● Medium	US	1	0	London	203.0.113.40	7 Oct 2026, 18:02

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (2 days ago)
Countries	FR, GB, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	6	12	0	8	4	GB, US
Sep 2026	20	48	6	26	22	GB, US
Aug 2026	18	39	3	21	18	GB
Jul 2026	22	46	0	25	21	FR, GB
Jun 2026	10	15	3	5	10	GB

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	11 Oct 2026 (today)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 5 3 to review

Flag	When	Area	What happened
● Medium	7 Oct 2026, 18:02 UTC	Sign-in	Signed in from US, unusual for this tenant (203.0.113.40)
● Medium	7 Sep 2026, 09:16 UTC	Sign-in	First sign-in from US
	On or before 7 Sep 2026	MFA	Windows Hello first seen as an MFA method
	On or before 7 Sep 2026	MFA	Authenticator app first seen as an MFA method
● Medium	18 Jul 2026, 17:59 UTC	Sign-in	First sign-in from FR

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.