

Northwind Traders



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT
northwindtraders.onmicrosoft.com

Everything collected about breakglass@northwindtraders.example.

Needs attention
3
Worst: critical

Sign-in
Allowed
Last sign-in 12 days ago

MFA
No MFA

Admin roles
1
Global Administrator

Licences
None

Devices
None

Needs attention 3 3 to review

Flag	What	Area
Critical	No MFA: Not set up and not required: the password alone gets in. This account holds an admin role.	MFA and sign-in protection
Medium	Excluded from Require MFA for all users.	MFA and sign-in protection
Medium	Signed in 2 times with only a password in the last 7 days.	Recent sign-ins

Account 7

Detail	Value
Name	Emergency access
Sign-in name	breakglass@northwindtraders.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	4 Mar 2024 (952 days ago)
Password expires	Follows the organisation's policy

Licences 1

Note
Holds no licences.

Microsoft 365 use 1

Note
Not in Microsoft's usage reports for the last 30 days.

MFA and sign-in protection 10

Detail	Value
MFA set up	No
Methods	None

Detail	Value
Phishing-resistant method	No
Strongest method	None
Can sign in without a password	No
Can reset their own password	No
MFA required by	Nothing
Excluded from	Require MFA for all users
Conditional Access policies that apply	None
Legacy sign-in blocked	No

Admin roles 1

Role	How assigned	Scope	Privileged
Global Administrator	Active	Whole directory	Yes

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Note
Not an owner or member of any team or group Office Sentry reads.

Mailbox 1

Note
No mailbox, and no access to anyone else's.

Devices 1

Note
No devices enrolled in Intune for this person.

OneDrive 1

Note
No OneDrive found for this account.

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 5

Detail	Value
Successful	5 (3 with MFA, 2 with only a password)
Failed	None
Countries	GB
Apps	Microsoft Office, Microsoft Teams, Office 365 SharePoint Online
Devices	Windows10

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	5	0	London	203.0.113.43	9 Oct 2026, 17:19

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (3 days ago)
Countries	FR, GB, IE

Sign-ins by month 5

Flag	Month	Days	Successful	Failed	With MFA	Password only	Countries
● Low	Oct 2026	5	12	0	10	2	GB
● Low	Sep 2026	24	53	2	35	18	GB, IE
● Low	Aug 2026	20	48	1	28	20	FR, GB, IE
● Low	Jul 2026	21	40	2	27	13	GB, IE
● Low	Jun 2026	12	24	0	15	9	GB, IE

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	30 Sep 2026 (12 days ago)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 1 1 to review

Flag	When	Area	What happened
● Medium	On or before 7 Sep 2026	Admin roles	Global Administrator role first seen

Open findings 5 5 to review

Flag	Check	Detail	First seen
Critical	Every admin has MFA registered	Global Administrator with no MFA method registered	7 Sep 2026
High	Every active user has MFA registered	No MFA method registered	7 Sep 2026
High	Every admin is covered by an MFA policy	Global Administrator: excluded from Require MFA for all users	7 Sep 2026
Medium	Admins use phishing-resistant sign-in methods	Global Administrator; signs in with no MFA method at all	7 Sep 2026
Medium	MFA is enforced for all users	Excluded from "Require MFA for all users"	7 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.