

ALL USERS

Fabrikam Dental Group



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 06:36 UTC	fabrikam.onmicrosoft.com

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

Filtered view. Every account: 7 of 56 rows, Department is Operations. Managers: 10 of 10 rows, 1 column hidden. The headline figures cover every row.

Accounts 56 55 members, 1 guest	Sign-in blocked 1 1 still licensed	Report to a blocked manager 1 Enabled accounts whose manager can't sign in	Members with no manager 1 Sign-in allowed
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Every account 7

Every member and guest account. Accounts that report to someone whose sign-in is blocked are flagged: the manager has usually left, so approvals and HR records go nowhere.

Account	Name	Type	Sign-in	Department	Job title	Manager	Licences	Source	Created	Last sign-in
aisha.brown@fabrikam.example	Aisha Brown	Member	Allowed	Operations	Head of Operations	Anna Kowalski	Microsoft 365 Business Premium	Cloud	6 Aug 2026	7 Mar 2026
amelia.khan@fabrikam.example	Amelia Khan	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	10 May 2023	12 Oct 2026
arthur.lee@fabrikam.example	Arthur Lee	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Basic	Cloud	1 Mar 2024	9 Oct 2026
chloe.jackson@fabrikam.example	Chloe Jackson	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	25 Sep 2021	9 Oct 2026
henry.roberts@fabrikam.example	Henry Roberts	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	18 Jul 2022	6 Oct 2026
owen.scott@fabrikam.example	Owen Scott	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	22 Dec 2024	11 Oct 2026
thomas.allen@fabrikam.example	Thomas Allen	Member	Allowed	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	14 Oct 2025	5 Oct 2026

Managers 10 1 to review

Everyone who is someone's manager, with the accounts that report to them. A manager whose sign-in is blocked still has people reporting to them: update the manager in Entra ID (or on-premises AD, for synced accounts).

Flag	Manager	Name	Sign-in	Department	Direct reports
● Medium	ben.okafor@fabrikam.example	Ben Okafor	Blocked	–	1
	aaron.smith@fabrikam.example	Aaron Smith	Allowed	Marketing	6

Flag	Manager	Name	Sign-in	Department	Direct reports
	aisha.brown@fabrikam.example	Aisha Brown	Allowed	Operations	6
	anna.kowalski@fabrikam.example	Anna Kowalski	Allowed	Sales	8
	jack.lee@fabrikam.example	Jack Lee	Allowed	Sales	6
	noah.wood@fabrikam.example	Noah Wood	Allowed	HR	5
	rhys.walker@fabrikam.example	Rhys Walker	Allowed	Customer Service	5
	ruby.clark@fabrikam.example	Ruby Clark	Allowed	Projects	5
	thomas.robinson@fabrikam.example	Thomas Robinson	Allowed	Reception	5
	zara.edwards@fabrikam.example	Zara Edwards	Allowed	Finance	6

Departments 9

Member accounts by department, as set on each account. Guests are left out.

Department	Members	Sign-in allowed	Licensed	No manager
Customer Service	6	6	6	0
Finance	7	7	7	0
HR	6	6	6	0
Marketing	7	7	7	0
Operations	7	7	7	0
Projects	6	6	6	0
Reception	6	6	6	0
Sales	8	8	8	0
No department	2	1	1	1

Departments, job titles and managers are whatever is set on each account in Entra ID (or in on-premises AD, for synced accounts). Last sign-in is the latest of interactive and background sign-ins, and needs Entra ID P1.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.