

ALL USERS

Fabrikam Dental Group



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

Filtered view. Every account: 5 of 55 rows, Job title is Project manager, 1 column hidden. The headline figures cover every row.

Accounts

55

54 members, 1 guest

Sign-in blocked

1

1 still licensed

Report to a blocked manager

1

Enabled accounts whose manager
can't sign in

Members with no manager

0

Sign-in allowed

Every account 5

Every member and guest account. Accounts that report to someone whose sign-in is blocked are flagged: the manager has usually left, so approvals and HR records go nowhere.

Name	Type	Sign-in	Department	Job title	Manager	Licences	Source	Created	Last sign-in
Amelia Jackson	Member	Allowed	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	12 Apr 2025	12 Oct 2026
Owen Khan	Member	Allowed	Projects	Project manager	Ruby Clark	Microsoft 365 Business Basic	Cloud	29 Aug 2023	10 Oct 2026
Owen Patel	Member	Allowed	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	14 Jan 2022	8 Oct 2026
Ruby Davies	Member	Allowed	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	6 Nov 2022	12 Oct 2026
William Wood	Member	Allowed	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	20 Jun 2024	9 Oct 2026

Managers 10 1 to review

Everyone who is someone's manager, with the accounts that report to them. A manager whose sign-in is blocked still has people reporting to them: update the manager in Entra ID (or on-premises AD, for synced accounts).

Flag	Manager	Name	Sign-in	Department	Direct reports	Reports
● Medium	ben.okafor@fabrikam.example	Ben Okafor	Blocked	–	1	Anna Kowalski
	aaron.smith@fabrikam.example	Aaron Smith	Allowed	Marketing	6	Arthur Williams, Ella Hughes, Isla Scott, Lily Khan, Olivia Taylor, Owen Robinson
	aisha.brown@fabrikam.example	Aisha Brown	Allowed	Operations	6	Amelia Khan, Arthur Lee, Chloe Jackson, Henry Roberts, Owen Scott, Thomas Allen
	anna.kowalski@fabrikam.example	Anna Kowalski	Allowed	Sales	8	Aaron Smith, Aisha Brown, Jack Lee, Noah Wood, Rhys Walker, Ruby Clark, Thomas Robinson, Zara Edwards
	jack.lee@fabrikam.example	Jack Lee	Allowed	Sales	6	Ava Moore, Ethan Jones, Freya Evans, George Walker, Lily White, Oscar Smith
	noah.wood@fabrikam.example	Noah Wood	Allowed	HR	5	Callum Turner, Jack Roberts, Jack Ward, Leo Harrison, Owen Smith
	rhys.walker@fabrikam.example	Rhys Walker	Allowed	Customer Service	5	Ava Jackson, Owen Turner, Priya Williams, Rhys Scott, William Lewis
	ruby.clark@fabrikam.example	Ruby Clark	Allowed	Projects	5	Amelia Jackson, Owen Khan, Owen Patel, Ruby Davies, William Wood
	thomas.robinson@fabrikam.example	Thomas Robinson	Allowed	Reception	5	George Baker, Noah Harris, Rhys Hall, Ruby Wood, Thomas Johnson
	zara.edwards@fabrikam.example	Zara Edwards	Allowed	Finance	6	Ava Thomas, Ella Evans, George Williams, Lily Watson, Megan Green, Megan King

Departments 9

Member accounts by department, as set on each account. Guests are left out.

Department	Members	Sign - in allowed	Licensed	No manager
Customer Service	6	6	6	0
Finance	7	7	7	0
HR	6	6	6	0
Marketing	7	7	7	0
Operations	7	7	7	0
Projects	6	6	6	0
Reception	6	6	6	0
Sales	8	8	8	0
No department	1	0	1	0

Departments, job titles and managers are whatever is set on each account in Entra ID (or in on-premises AD, for synced accounts). Last sign-in is the latest of interactive and background sign-ins, and needs Entra ID P1.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 04:00 UTC.