

ALL USERS

Fabrikam Dental Group



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

Filtered view. Every account: 56 of 56 rows, 1 column hidden. Managers: 1 of 10 rows, Department is Reception. The headline figures cover every row.

Accounts

56

55 members, 1 guest

Sign-in blocked

1

1 still licensed

Report to a blocked manager

1

Enabled accounts whose manager can't sign in

Members with no manager

1

Sign-in allowed

Every account 56 1 to review

Every member and guest account. Accounts that report to someone whose sign-in is blocked are flagged: the manager has usually left, so approvals and HR records go nowhere.

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	aaron.smith@fabrikam.example	Aaron Smith	Member	Marketing	Head of Marketing	Anna Kowalski	Microsoft 365 Business Premium	Cloud	24 May 2026	22 Apr 2026
	aisha.brown@fabrikam.example	Aisha Brown	Member	Operations	Head of Operations	Anna Kowalski	Microsoft 365 Business Premium	Cloud	6 Aug 2026	7 Mar 2026

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	amelia.jackson@fabrikam.example	Amelia Jackson	Member	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	12 Apr 2025	12 Oct 2026
	amelia.khan@fabrikam.example	Amelia Khan	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	10 May 2023	12 Oct 2026
● Medium	anna.kowalski@fabrikam.example	Anna Kowalski	Member	Sales	Sales lead	Ben Okafor	Microsoft 365 Business Premium	Cloud	–	30 Sep 2026
	arthur.lee@fabrikam.example	Arthur Lee	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Basic	Cloud	1 Mar 2024	9 Oct 2026
	arthur.williams@fabrikam.example	Arthur Williams	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Premium	Cloud	18 Dec 2023	12 Oct 2026
	ava.jackson@fabrikam.example	Ava Jackson	Member	Customer Service	Customer service adviser	Rhys Walker	Microsoft 365 Business Premium	Cloud	11 Nov 2023	8 Oct 2026
	ava.moore@fabrikam.example	Ava Moore	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Premium	Cloud	15 Nov 2024	9 Oct 2026
	ava.thomas@fabrikam.example	Ava Thomas	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Premium	Cloud	20 Nov 2025	6 Oct 2026
	ben.okafor@fabrikam.example	Ben Okafor	Member	–	–	–	Microsoft 365 Business Premium	Cloud	–	Never
	callum.turner@fabrikam.example	Callum Turner	Member	HR	HR adviser	Noah Wood	Microsoft 365 Business Premium	Cloud	13 Dec 2022	12 Oct 2026

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	chloe.jackson@fabrikam.example	Chloe Jackson	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	25 Sep 2021	9 Oct 2026
	ella.evans@fabrikam.example	Ella Evans	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Premium	Cloud	1 Nov 2021	9 Oct 2026
	ella.hughes@fabrikam.example	Ella Hughes	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Premium	Cloud	1 Aug 2025	11 Oct 2026
	breakglass@fabrikam.example	Emergency access	Member	–	–	–	–	Cloud	4 Mar 2024	30 Sep 2026
	ethan.jones@fabrikam.example	Ethan Jones	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Premium	Cloud	3 Apr 2023	29 Sep 2026
	freya.evans@fabrikam.example	Freya Evans	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Premium	Cloud	24 Jan 2024	30 Sep 2026
	george.baker@fabrikam.example	George Baker	Member	Reception	Receptionist	Thomas Robinson	Microsoft 365 Business Premium	Cloud	14 May 2024	9 Oct 2026
	george.walker@fabrikam.example	George Walker	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Basic	Cloud	7 Sep 2025	10 Oct 2026
	george.williams@fabrikam.example	George Williams	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Premium	Cloud	28 Jan 2025	10 Oct 2026
	henry.roberts@fabrikam.example	Henry Roberts	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	18 Jul 2022	6 Oct 2026
	isla.scott@fabrikam.example	Isla Scott	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Premium	Cloud	9 Oct 2024	12 Oct 2026

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	jack.lee@fabrikam.example	Jack Lee	Member	Sales	Head of Sales	Anna Kowalski	Microsoft 365 Business Premium	Cloud	30 Jun 2026	3 Jun 2026
	jack.roberts@fabrikam.example	Jack Roberts	Member	HR	HR adviser	Noah Wood	Microsoft 365 Business Basic	Cloud	20 Feb 2022	12 Oct 2026
	jack.ward@fabrikam.example	Jack Ward	Member	HR	HR adviser	Noah Wood	Microsoft 365 Business Premium	Cloud	5 Oct 2023	11 Oct 2026
	leo.harrison@fabrikam.example	Leo Harrison	Member	HR	HR adviser	Noah Wood	Microsoft 365 Business Premium	Cloud	27 Jul 2024	8 Oct 2026
	lily.khan@fabrikam.example	Lily Khan	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Basic	Cloud	25 Feb 2023	11 Oct 2026
	lily.watson@fabrikam.example	Lily Watson	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Basic	Cloud	24 Aug 2022	11 Oct 2026
	lily.white@fabrikam.example	Lily White	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Premium	Cloud	11 Jun 2022	11 Oct 2026
	megan.green@fabrikam.example	Megan Green	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Premium	Cloud	16 Jun 2023	12 Oct 2026
	megan.king@fabrikam.example	Megan King	Member	Finance	Accountant	Zara Edwards	Microsoft 365 Business Premium	Cloud	7 Apr 2024	11 Oct 2026
	noah.harris@fabrikam.example	Noah Harris	Member	Reception	Receptionist	Thomas Robinson	Microsoft 365 Business Premium	Cloud	23 Jul 2023	29 Sep 2026
	noah.wood@fabrikam.example	Noah Wood	Member	HR	Head of HR	Anna Kowalski	Microsoft 365 Business Basic	Cloud	11 Mar 2026	7 Feb 2026

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	olivia.taylor@fabrikam.example	Olivia Taylor	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Premium	Cloud	5 May 2022	6 Oct 2026
	oscar.smith@fabrikam.example	Oscar Smith	Member	Sales	Account manager	Jack Lee	Microsoft 365 Business Basic	Cloud	19 Aug 2021	12 Oct 2026
	owen.khan@fabrikam.example	Owen Khan	Member	Projects	Project manager	Ruby Clark	Microsoft 365 Business Basic	Cloud	29 Aug 2023	10 Oct 2026
	owen.patel@fabrikam.example	Owen Patel	Member	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	14 Jan 2022	8 Oct 2026
	owen.robinson@fabrikam.example	Owen Robinson	Member	Marketing	Marketing executive	Aaron Smith	Microsoft 365 Business Premium	Cloud	13 Jul 2021	12 Oct 2026
	owen.scott@fabrikam.example	Owen Scott	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	22 Dec 2024	11 Oct 2026
	owen.smith@fabrikam.example	Owen Smith	Member	HR	HR adviser	Noah Wood	Microsoft 365 Business Premium	Cloud	19 May 2025	12 Oct 2026
	owen.turner@fabrikam.example	Owen Turner	Member	Customer Service	Customer service adviser	Rhys Walker	Microsoft 365 Business Premium	Cloud	29 Mar 2022	12 Oct 2026
	priya.williams@fabrikam.example	Priya Williams	Member	Customer Service	Customer service adviser	Rhys Walker	Microsoft 365 Business Basic	Cloud	2 Sep 2024	10 Oct 2026
	rhys.hall@fabrikam.example	Rhys Hall	Member	Reception	Receptionist	Thomas Robinson	Microsoft 365 Business Basic	Cloud	6 Mar 2025	12 Oct 2026
	rhys.scott@fabrikam.example	Rhys Scott	Member	Customer Service	Customer service adviser	Rhys Walker	Microsoft 365 Business Premium	Cloud	19 Jan 2023	12 Oct 2026

Flag	Account	Name	Type	Department	Job title	Manager	Licences	Source	Created	Last sign-in
	rhys.walker@fabrikam.example	Rhys Walker	Member	Customer Service	Head of Customer Service	Anna Kowalski	Microsoft 365 Business Premium	Cloud	17 Apr 2026	5 Jun 2026
	ruby.clark@fabrikam.example	Ruby Clark	Member	Projects	Head of Projects	Anna Kowalski	Microsoft 365 Business Premium	Cloud	2 Feb 2026	10 Oct 2026
	ruby.davies@fabrikam.example	Ruby Davies	Member	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	6 Nov 2022	12 Oct 2026
	ruby.wood@fabrikam.example	Ruby Wood	Member	Reception	Receptionist	Thomas Robinson	Microsoft 365 Business Premium	Cloud	30 Sep 2022	11 Oct 2026
	g#EXT#@fabrikam.example	Sam Carter (guest)	Guest	–	–	–	–	Cloud	–	Never
	thomas.allen@fabrikam.example	Thomas Allen	Member	Operations	Operations coordinator	Aisha Brown	Microsoft 365 Business Premium	Cloud	14 Oct 2025	5 Oct 2026
	thomas.johnson@fabrikam.example	Thomas Johnson	Member	Reception	Receptionist	Thomas Robinson	Microsoft 365 Business Premium	Cloud	8 Dec 2021	10 Oct 2026
	thomas.robinson@fabrikam.example	Thomas Robinson	Member	Reception	Head of Reception	Anna Kowalski	Microsoft 365 Business Premium	Cloud	27 Dec 2025	12 Oct 2026
	william.lewis@fabrikam.example	William Lewis	Member	Customer Service	Customer service adviser	Rhys Walker	Microsoft 365 Business Premium	Cloud	25 Jun 2025	9 Oct 2026
	william.wood@fabrikam.example	William Wood	Member	Projects	Project manager	Ruby Clark	Microsoft 365 Business Premium	Cloud	20 Jun 2024	10 Oct 2026
	zara.edwards@fabrikam.example	Zara Edwards	Member	Finance	Head of Finance	Anna Kowalski	Microsoft 365 Business Basic	Cloud	12 Sep 2026	8 Jul 2026

Managers 1

Everyone who is someone's manager, with the accounts that report to them. A manager whose sign-in is blocked still has people reporting to them: update the manager in Entra ID (or on-premises AD, for synced accounts).

Manager	Name	Sign-in	Department	Direct reports	Reports
thomas.robinson@fabrikam.example	Thomas Robinson	Allowed	Reception	5	George Baker, Noah Harris, Rhys Hall, Ruby Wood, Thomas Johnson

Departments 9

Member accounts by department, as set on each account. Guests are left out.

Department	Members	Sign - in allowed	Licensed	No manager
Customer Service	6	6	6	0
Finance	7	7	7	0
HR	6	6	6	0
Marketing	7	7	7	0
Operations	7	7	7	0
Projects	6	6	6	0
Reception	6	6	6	0
Sales	8	8	8	0
No department	2	1	1	1

Departments, job titles and managers are whatever is set on each account in Entra ID (or in on-premises AD, for synced accounts). Last sign-in is the latest of interactive and background sign-ins, and needs Entra ID P1.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.