ALL USERS

# Fabrikam Dental Group

Harbour IT

PREPARED BY
Harbour IT

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29 Nov 2026

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MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

**Filtered view.** Managers: 9 of 10 rows, Flag is No flag. Departments: 9 of 9 rows, 1 column hidden. The headline figures cover every row.

| Accounts | Sign-in blocked | Report to a blocked manager | Members with no manager |
|---|---|---|---|
| **61** | **4** | **1** | **2** |
| 59 members, 2 guests | 1 still licensed | Enabled accounts whose manager can't sign in | Enabled members with no manager set |

## Every account 61 1 to review

Every member and guest account. Accounts that report to someone whose sign-in is blocked are flagged: the manager has usually left, so approvals and HR records go nowhere.

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | aaron.smith@fabrikam.example | Aaron Smith | Member | Allowed | Marketing | Head of Marketing | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 28 Nov 2024 | 10 Jun 2026 |
| | accounts@fabrikam.example | Accounts | Member | Blocked | – | – | – | – | Cloud | 4 Mar 2024 | Never |
| | aisha.brown@fabrikam.example | Aisha Brown | Member | Allowed | Operations | Head of Operations | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 26 Jan 2025 | 24 Apr 2026 |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | amelia.jackson@fabrikam.example | Amelia Jackson | Member | Allowed | Projects | Project manager | Ruby Clark | Microsoft 365 Business Premium | Cloud | 30 May 2025 | 29 Nov 2026 |
| | amelia.khan@fabrikam.example | Amelia Khan | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Premium | Cloud | 27 Jun 2023 | 29 Nov 2026 |
| Medium | anna.kowalski@fabrikam.example | Anna Kowalski | Member | Allowed | Sales | Sales lead | Ben Okafor | Microsoft 365 Business Premium | Cloud | – | 30 Sep 2026 |
| | arthur.lee@fabrikam.example | Arthur Lee | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Basic | Cloud | 18 Apr 2024 | 26 Nov 2026 |
| | arthur.williams@fabrikam.example | Arthur Williams | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Premium | Cloud | 4 Feb 2024 | 29 Nov 2026 |
| | ava.jackson@fabrikam.example | Ava Jackson | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker | Microsoft 365 Business Premium | Cloud | 29 Dec 2023 | 26 Nov 2026 |
| | ava.moore@fabrikam.example | Ava Moore | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Premium | Cloud | 2 Jan 2025 | 26 Nov 2026 |
| | ava.thomas@fabrikam.example | Ava Thomas | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Premium | Cloud | 7 Jan 2026 | 23 Nov 2026 |
| | ben.okafor@fabrikam.example | Ben Okafor | Member | Blocked | – | – | – | Microsoft 365 Business Premium | Cloud | – | Never |
| | boardroom@fabrikam.example | Boardroom | Member | Blocked | – | – | – | – | Cloud | 4 Mar 2024 | Never |
| | callum.turner@fabrikam.example | Callum Turner | Member | Allowed | HR | HR adviser | Noah Wood | Microsoft 365 Business Premium | Cloud | 30 Jan 2023 | 29 Nov 2026 |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | chloe.jackson@fabrikam.example | Chloe Jackson | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Premium | Cloud | 12 Nov 2021 | 26 Nov 2026 |
| | lab_dentlab-uk.example#EXT#@fabrikam.onmicrosoft.com | DentLab UK | Guest | Allowed | – | – | – | – | Cloud | 23 Apr 2026 | 20 Nov 2026 |
| | ella.evans@fabrikam.example | Ella Evans | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Premium | Cloud | 19 Dec 2021 | 26 Nov 2026 |
| | ella.hughes@fabrikam.example | Ella Hughes | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Premium | Cloud | 18 Sep 2025 | 29 Nov 2026 |
| | breakglass@fabrikam.example | Emergency access | Member | Allowed | – | – | – | – | Cloud | 4 Mar 2024 | 17 Nov 2026 |
| | ethan.jones@fabrikam.example | Ethan Jones | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Premium | Cloud | 21 May 2023 | 17 Nov 2026 |
| | freya.evans@fabrikam.example | Freya Evans | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Premium | Cloud | 12 Mar 2024 | 17 Nov 2026 |
| | george.baker@fabrikam.example | George Baker | Member | Allowed | Reception | Receptionist | Thomas Robinson | Microsoft 365 Business Premium | Cloud | 1 Jul 2024 | 26 Nov 2026 |
| | george.walker@fabrikam.example | George Walker | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Basic | Cloud | 25 Oct 2025 | 27 Nov 2026 |
| | george.williams@fabrikam.example | George Williams | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Premium | Cloud | 17 Mar 2025 | 28 Nov 2026 |
| | henry.roberts@fabrikam.example | Henry Roberts | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Premium | Cloud | 4 Sep 2022 | 23 Nov 2026 |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | info@fabrikam.example | Info | Member | Blocked | – | – | – | – | Cloud | 4 Mar 2024 | Never |
| | isla.scott@fabrikam.example | Isla Scott | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Premium | Cloud | 26 Nov 2024 | 29 Nov 2026 |
| | jack.lee@fabrikam.example | Jack Lee | Member | Allowed | Sales | Head of Sales | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 3 Mar 2025 | 22 Jul 2026 |
| | jack.roberts@fabrikam.example | Jack Roberts | Member | Allowed | HR | HR adviser | Noah Wood | Microsoft 365 Business Basic | Cloud | 9 Apr 2022 | 29 Nov 2026 |
| | jack.ward@fabrikam.example | Jack Ward | Member | Allowed | HR | HR adviser | Noah Wood | Microsoft 365 Business Premium | Cloud | 22 Nov 2023 | 29 Nov 2026 |
| | leo.harrison@fabrikam.example | Leo Harrison | Member | Allowed | HR | HR adviser | Noah Wood | Microsoft 365 Business Premium | Cloud | 13 Sep 2024 | 26 Nov 2026 |
| | lily.khan@fabrikam.example | Lily Khan | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Basic | Cloud | 14 Apr 2023 | 28 Nov 2026 |
| | lily.watson@fabrikam.example | Lily Watson | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Basic | Cloud | 11 Oct 2022 | 28 Nov 2026 |
| | lily.white@fabrikam.example | Lily White | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Premium | Cloud | 29 Jul 2022 | 29 Nov 2026 |
| | megan.green@fabrikam.example | Megan Green | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Premium | Cloud | 3 Aug 2023 | 29 Nov 2026 |
| | megan.king@fabrikam.example | Megan King | Member | Allowed | Finance | Accountant | Zara Edwards | Microsoft 365 Business Premium | Cloud | 25 May 2024 | 28 Nov 2026 |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | noah.harris@fabrikam.example | Noah Harris | Member | Allowed | Reception | Receptionist | Thomas Robinson | Microsoft 365 Business Premium | Cloud | 9 Sep 2023 | 17 Nov 2026 |
| | noah.wood@fabrikam.example | Noah Wood | Member | Allowed | HR | Head of HR | Anna Kowalski | Microsoft 365 Business Basic | Cloud | 31 May 2024 | 27 Mar 2026 |
| | olivia.taylor@fabrikam.example | Olivia Taylor | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Premium | Cloud | 22 Jun 2022 | 23 Nov 2026 |
| | oscar.smith@fabrikam.example | Oscar Smith | Member | Allowed | Sales | Account manager | Jack Lee | Microsoft 365 Business Basic | Cloud | 6 Nov 2026 | 29 Nov 2026 |
| | owen.khan@fabrikam.example | Owen Khan | Member | Allowed | Projects | Project manager | Ruby Clark | Microsoft 365 Business Basic | Cloud | 16 Oct 2023 | 27 Nov 2026 |
| | owen.patel@fabrikam.example | Owen Patel | Member | Allowed | Projects | Project manager | Ruby Clark | Microsoft 365 Business Premium | Cloud | 3 Mar 2022 | 26 Nov 2026 |
| | owen.robinson@fabrikam.example | Owen Robinson | Member | Allowed | Marketing | Marketing executive | Aaron Smith | Microsoft 365 Business Premium | Cloud | 24 Nov 2026 | 29 Nov 2026 |
| | owen.scott@fabrikam.example | Owen Scott | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Premium | Cloud | 8 Feb 2025 | 28 Nov 2026 |
| | owen.smith@fabrikam.example | Owen Smith | Member | Allowed | HR | HR adviser | Noah Wood | Microsoft 365 Business Premium | Cloud | 6 Jul 2025 | 29 Nov 2026 |
| | owen.turner@fabrikam.example | Owen Turner | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker | Microsoft 365 Business Premium | Cloud | 16 May 2022 | 29 Nov 2026 |
| | priya.williams@fabrikam.example | Priya Williams | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker | Microsoft 365 Business Basic | Cloud | 20 Oct 2024 | 28 Nov 2026 |
| | reception@fabrikam.example | Reception | Member | Allowed | – | – | – | – | Cloud | 4 Mar 2024 | Never |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | rhys.hall@fabrikam.example | Rhys Hall | Member | Allowed | Reception | Receptionist | Thomas Robinson | Microsoft 365 Business Basic | Cloud | 23 Apr 2025 | 29 Nov 2026 |
| | rhys.scott@fabrikam.example | Rhys Scott | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker | Microsoft 365 Business Premium | Cloud | 8 Mar 2023 | 29 Nov 2026 |
| | rhys.walker@fabrikam.example | Rhys Walker | Member | Allowed | Customer Service | Head of Customer Service | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 18 Nov 2024 | 23 Jul 2026 |
| | ruby.clark@fabrikam.example | Ruby Clark | Member | Allowed | Projects | Head of Projects | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 22 Mar 2026 | 27 Nov 2026 |
| | ruby.davies@fabrikam.example | Ruby Davies | Member | Allowed | Projects | Project manager | Ruby Clark | Microsoft 365 Business Premium | Cloud | 24 Dec 2022 | 29 Nov 2026 |
| | ruby.wood@fabrikam.example | Ruby Wood | Member | Allowed | Reception | Receptionist | Thomas Robinson | Microsoft 365 Business Premium | Cloud | 17 Nov 2022 | 29 Nov 2026 |
| | sam.carter_consultants.example#EXT#@fabrikam.onmicrosoft.com | Sam Carter (guest) | Guest | Allowed | – | – | – | – | Cloud | 15 Oct 2025 | Never |
| | thomas.allen@fabrikam.example | Thomas Allen | Member | Allowed | Operations | Operations coordinator | Aisha Brown | Microsoft 365 Business Premium | Cloud | 1 Dec 2025 | 23 Nov 2026 |
| | thomas.johnson@fabrikam.example | Thomas Johnson | Member | Allowed | Reception | Receptionist | Thomas Robinson | Microsoft 365 Business Premium | Cloud | 25 Jan 2022 | 27 Nov 2026 |
| | thomas.robinson@fabrikam.example | Thomas Robinson | Member | Allowed | Reception | Head of Reception | Anna Kowalski | Microsoft 365 Business Premium | Cloud | 13 Feb 2026 | 29 Nov 2026 |

| Flag | Account | Name | Type | Sign-in | Department | Job title | Manager | Licences | Source | Created | Last sign-in |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | william.lewis@fabrikam.example | William Lewis | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker | Microsoft 365 Business Premium | Cloud | 12 Aug 2025 | 26 Nov 2026 |
| | william.wood@fabrikam.example | William Wood | Member | Allowed | Projects | Project manager | Ruby Clark | Microsoft 365 Business Premium | Cloud | 7 Aug 2024 | 27 Nov 2026 |
| | zara.edwards@fabrikam.example | Zara Edwards | Member | Allowed | Finance | Head of Finance | Anna Kowalski | Microsoft 365 Business Basic | Cloud | 22 Jul 2025 | 26 Aug 2026 |

## Managers 9

Everyone who is someone's manager, with the accounts that report to them. A manager whose sign-in is blocked still has people reporting to them: update the manager in Entra ID (or on-premises AD, for synced accounts).

| Manager | Name | Sign-in | Department | Direct reports | Reports |
|---|---|---|---|---|---|
| aaron.smith@fabrikam.example | Aaron Smith | Allowed | Marketing | 6 | Arthur Williams, Ella Hughes, Isla Scott, Lily Khan, Olivia Taylor, Owen Robinson |
| aisha.brown@fabrikam.example | Aisha Brown | Allowed | Operations | 6 | Amelia Khan, Arthur Lee, Chloe Jackson, Henry Roberts, Owen Scott, Thomas Allen |
| anna.kowalski@fabrikam.example | Anna Kowalski | Allowed | Sales | 8 | Aaron Smith, Aisha Brown, Jack Lee, Noah Wood, Rhys Walker, Ruby Clark, Thomas Robinson, Zara Edwards |
| jack.lee@fabrikam.example | Jack Lee | Allowed | Sales | 6 | Ava Moore, Ethan Jones, Freya Evans, George Walker, Lily White, Oscar Smith |
| noah.wood@fabrikam.example | Noah Wood | Allowed | HR | 5 | Callum Turner, Jack Roberts, Jack Ward, Leo Harrison, Owen Smith |
| rhys.walker@fabrikam.example | Rhys Walker | Allowed | Customer Service | 5 | Ava Jackson, Owen Turner, Priya Williams, Rhys Scott, William Lewis |
| ruby.clark@fabrikam.example | Ruby Clark | Allowed | Projects | 5 | Amelia Jackson, Owen Khan, Owen Patel, Ruby Davies, William Wood |
| thomas.robinson@fabrikam.example | Thomas Robinson | Allowed | Reception | 5 | George Baker, Noah Harris, Rhys Hall, Ruby Wood, Thomas Johnson |
| zara.edwards@fabrikam.example | Zara Edwards | Allowed | Finance | 6 | Ava Thomas, Ella Evans, George Williams, Lily Watson, Megan Green, Megan King |

## Departments 9

Member accounts by department, as set on each account. Guests are left out.

| Department | Sign-in allowed | Licensed | No manager |
|---|---|---|---|
| Customer Service | 6 | 6 | 0 |
| Finance | 7 | 7 | 0 |
| HR | 6 | 6 | 0 |
| Marketing | 7 | 7 | 0 |
| Operations | 7 | 7 | 0 |
| Projects | 6 | 6 | 0 |
| Reception | 6 | 6 | 0 |
| Sales | 8 | 8 | 0 |
| No department | 2 | 1 | 2 |

Departments, job titles and managers are whatever is set on each account in Entra ID (or in on-premises AD, for synced accounts). Last sign-in is the account's last successful sign-in, interactive or in the background (failed attempts don't count), and needs Entra ID P1.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 10:48 UTC.