

# Fabrikam Dental Group



|             |             |                        |                          |
|-------------|-------------|------------------------|--------------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT     |
| Harbour IT  | 14 Oct 2026 | 14 Oct 2026, 04:00 UTC | fabrikam.onmicrosoft.com |

Groups with no members, groups inside other groups, dynamic groups with their rules and whether they're paused, teams and groups about to expire, role-assignable groups, and blocked accounts still in groups.

**Filtered view.** Empty groups: 1 of 1 rows, Created: older than a year. Groups inside groups: 1 of 3 rows, Flag is Low. Every group: 15 of 15 rows, 1 column hidden. The headline figures cover every row.

|                                                                         |                                                                           |                                                                                                |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| <div>Empty groups</div> <div>1</div> <div>1 older than 30 days</div>    | <div>Groups inside groups</div> <div>3</div> <div>Deepest: 3 levels</div> | <div>Paused dynamic rules</div> <div>0</div> <div>Not adding joiners or removing leavers</div> |
| <div>Expiring soon</div> <div>2</div> <div>1 with nobody to renew</div> | <div>Role-assignable groups</div> <div>1</div> <div>1 with a guest</div>  | <div>Blocked members</div> <div>2</div> <div>2 blocked accounts still in groups</div>          |

## Empty groups 1

Groups with no members at all. Delete the ones nobody needs; a dynamic group here has a rule that matches nobody. Empty groups older than 30 days are flagged.

| Flag  | Group          | Kind           | Membership | Email | Created     |
|-------|----------------|----------------|------------|-------|-------------|
| ● Low | Group creators | Security group | Assigned   | –     | 10 Jan 2025 |

## Groups inside groups 1

Groups with other groups as members. Everyone in the inner groups gets what the outer group gives, which is easy to miss; 3 or more levels are flagged.

| Flag  | Group | Kind              | Groups inside  | Inside of | Levels below | Members |
|-------|-------|-------------------|----------------|-----------|--------------|---------|
| ● Low | Info  | Distribution list | Finance alerts | –         | 3            | 2       |

## Dynamic groups 1

Groups whose members Entra ID works out from a rule (needs Entra ID P1). A paused rule stops adding joiners and removing leavers, so it's flagged.

| Group     | Kind           | Rule                         | Processing | Members |
|-----------|----------------|------------------------------|------------|---------|
| All Staff | Security group | (user.userType -eq "Member") | Running    | 2       |

## Expiring soon 2 1 to review

Teams and Microsoft 365 groups the expiration policy will delete within 90 days. One that's used renews itself; otherwise its owners are emailed to renew it, so a group with no owner who can sign in is flagged, as is one due within 30 days. A deleted group can be restored for 30 days.

| Flag     | Group           | Kind | Expires     | Days left | Owners        | Members |
|----------|-----------------|------|-------------|-----------|---------------|---------|
| ● Low    | Board           | Team | 7 Nov 2026  | 24        | Anna Kowalski | 2       |
| ● Medium | Project Phoenix | Team | 30 Nov 2026 | 47        | Ben Okafor    | 3       |

## Role-assignable groups 1 1 to review

Groups that can be given admin roles, so being a member of one is being an admin. Their owners can add anyone; a guest in one is flagged.

| Flag     | Group           | Kind           | Members | Guests | Owners | Created     |
|----------|-----------------|----------------|---------|--------|--------|-------------|
| ● Medium | Helpdesk admins | Security group | 2       | 1      | –      | 10 Jan 2025 |

## Blocked members 2

Groups that still hold accounts whose sign-in is blocked, usually leavers. Access the group gives is handed back the moment the account is unblocked, and the member counts others see are wrong; blocked accounts in a role-assignable group are flagged higher.

| Flag  | Group           | Kind                | Blocked accounts | Blocked | Members |
|-------|-----------------|---------------------|------------------|---------|---------|
| ● Low | Marketing       | Microsoft 365 group | Ben Okafor       | 1       | 11      |
| ● Low | Project Phoenix | Team                | Ben Okafor       | 1       | 3       |

## Every group 15

Every group in the tenant, with its direct members (people, devices, apps and groups).

| Group               | Kind                        | Members | Groups inside | Inside of | Created     | Expires     |
|---------------------|-----------------------------|---------|---------------|-----------|-------------|-------------|
| All Staff           | Security group              | 2       | –             | –         | 10 Jan 2025 | –           |
| Board               | Team                        | 2       | –             | –         | 10 Jan 2025 | 7 Nov 2026  |
| Finance             | Microsoft 365 group         | 10      | –             | –         | 4 Mar 2024  | –           |
| Finance alerts      | Mail-enabled security group | 2       | 1             | Info      | 10 Jan 2025 | –           |
| Group creators      | Security group              | 0       | –             | VPN Users | 10 Jan 2025 | –           |
| Helpdesk admins     | Security group              | 2       | –             | –         | 10 Jan 2025 | –           |
| Info                | Distribution list           | 2       | 1             | –         | 10 Jan 2025 | –           |
| Marketing           | Microsoft 365 group         | 11      | –             | –         | 4 Mar 2024  | –           |
| Marketing           | Microsoft 365 group         | 1       | –             | –         | 1 Sep 2026  | –           |
| Patient Records     | Team                        | 10      | –             | –         | 4 Mar 2024  | –           |
| Practice Management | Team                        | 10      | –             | –         | 4 Mar 2024  | –           |
| Project Phoenix     | Team                        | 3       | –             | –         | 10 Jan 2025 | 30 Nov 2026 |

| Group       | Kind                | Members | Groups inside | Inside of      | Created     | Expires |
|-------------|---------------------|---------|---------------|----------------|-------------|---------|
| Provisioned | Microsoft 365 group | 1       | –             | –              | 10 Jan 2025 | –       |
| Sales       | Team                | 3       | –             | –              | 10 Jan 2025 | –       |
| VPN Users   | Security group      | 2       | 1             | Finance alerts | 10 Jan 2025 | –       |

Members are direct members. Teams and Microsoft 365 groups can't contain other groups. Delete or change groups in the Microsoft Entra admin center (Groups), or in on-premises AD for synced groups; Office Sentry only reads them.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.