

# Fabrikam Dental Group



|             |             |                        |                          |
|-------------|-------------|------------------------|--------------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT     |
| Harbour IT  | 12 Oct 2026 | 11 Oct 2026, 20:31 UTC | fabrikam.onmicrosoft.com |

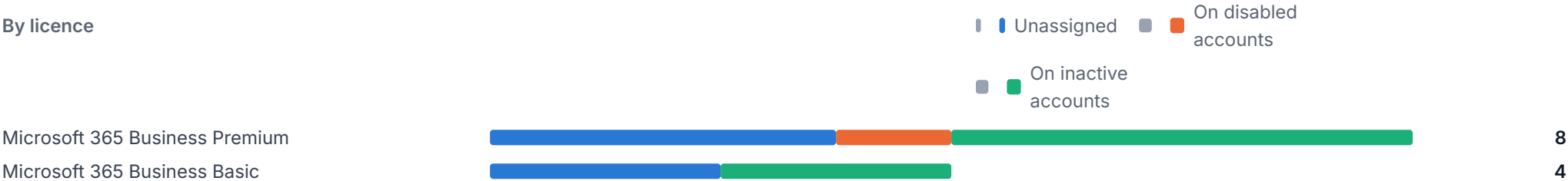
Paid licences nobody uses, in money, and the accounts holding them.

**Filtered view.** Accounts to review: 5 of 7 rows, Licences is Microsoft 365 Business Premium. The headline figures cover every row.

|                                                                                      |                                                                                     |                                                                                                                |                                                                                                    |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <div>Waste per month</div> <div><b>£164.40</b></div> <div>Unused paid licences</div> | <div>Waste per year</div> <div><b>£1,972.80</b></div> <div>If nothing changes</div> | <div>Unused licences</div> <div><b>12</b></div> <div>5 unassigned, 1 on disabled, 6 on inactive accounts</div> | <div>Overlapping licences</div> <div><b>0</b></div> <div>Features already included elsewhere</div> |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|

## Waste by subscription 2 2 to review

Paid licences nobody is using: unassigned, or assigned to disabled or inactive accounts. Free and trial licences are left out.



| Flag     | Licence                        | Purchased | Assigned | Unassigned | On disabled accounts | On inactive accounts | Price / month | Waste / month | Waste / year |
|----------|--------------------------------|-----------|----------|------------|----------------------|----------------------|---------------|---------------|--------------|
| ● Medium | Microsoft 365 Business Premium | 46        | 43       | 3          | 1                    | 4                    | £18.10        | £144.80       | £1,737.60    |
| ● Medium | Microsoft 365 Business Basic   | 13        | 11       | 2          | 0                    | 2                    | £4.90         | £19.60        | £235.20      |

Accounts to review 5 5 to review

Disabled accounts, and accounts with no sign-in for 90 days, that still hold paid licences. Most expensive first.

| Flag     | Account                      | Status   | Last sign-in | Licences                       | Cost / month |
|----------|------------------------------|----------|--------------|--------------------------------|--------------|
| ● Medium | aaron.smith@fabrikam.example | Inactive | 22 Apr 2026  | Microsoft 365 Business Premium | £18.10       |
| ● Medium | aisha.brown@fabrikam.example | Inactive | 6 Mar 2026   | Microsoft 365 Business Premium | £18.10       |
| ● Medium | ben.okafor@fabrikam.example  | Disabled | Never        | Microsoft 365 Business Premium | £18.10       |
| ● Medium | jack.lee@fabrikam.example    | Inactive | 3 Jun 2026   | Microsoft 365 Business Premium | £18.10       |
| ● Medium | rhys.walker@fabrikam.example | Inactive | 4 Jun 2026   | Microsoft 365 Business Premium | £18.10       |

Overlapping licences 0

People holding a licence whose features are all included in another licence they already have.

Nobody holds overlapping licences.