

Fabrikam Dental Group



PREPARED BY
Harbour IT

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MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Mail flow rules and what each does, connectors, and the anti-spam, anti-phishing and anti-malware policies (Safe Links and Safe Attachments too) with whom each applies to.

Rules that skip spam
filtering

0

Mail flow rules turned on

Rules sending mail outside

1

Redirect or copy to outside
addresses

Allowed sender domains

2

Skip spam filtering by name
alone

Preset protection

Off

Microsoft's Standard or
Strict presets

Connectors

0

Incoming and outgoing

Not checked. Safe Links and Safe Attachments need Defender for Office 365, which this client doesn't have.

Needs attention 4 4 to review

Rules and settings that let unwanted mail in or company mail out, worst first.

Flag	Item	Kind	What to check
● High	Default	Anti-spam policy	Lets mail claiming to be from gmail.com, labpartners.example skip spam filtering; gmail.com is free mail or the organisation's own
● High	Copy patient letters to archive	Mail flow rule	Sends mail or copies outside the organisation, to records@dentalarhive.example
● Medium	Default	Anti-malware policy	Doesn't block common risky attachment types (.exe, .iso and the like)
● Medium	Office365 AntiPhish Default	Anti-phishing policy	Ignores what senders' DMARC policies ask for

Mail flow rules 3 1 to review

Exchange's mail flow (transport) rules, in the order they run. Rules testing without acting (test mode) show as Testing.

Flag	Rule	On	Priority	If	Then	Except if	Last changed
	Tag mail from outside	Yes	0	From outside the organisation	Adds "[EXTERNAL]" to the subject	–	18 Aug 2025
● High	Copy patient letters to archive	Yes	1	Subject contains Patient letter	Sends a copy to records@dentalarhive.example	–	15 May 2026
	Old disclaimer	No	2	Every message	Adds a disclaimer or banner	–	25 Apr 2024

Connectors 0

How mail reaches Microsoft 365 and leaves it other than directly: through a filtering service, a partner, or servers on the premises.

No connectors: mail comes and goes directly.

Protection policies 3 3 to review

The default policy of each kind applies to everyone no other policy covers. A preset (Standard or Strict) overrides the policies below for the people it covers.

Flag	Policy	Kind	Applies to	Preset	Settings	Last changed
● High	Default	Anti-spam	Everyone no other policy covers	–	Spam: Junk folder, High confidence spam: Quarantine, Phishing: Quarantine, High confidence phishing: Quarantine, Bulk: Junk folder, Bulk threshold 7	27 Sep 2025
● Medium	Office365 AntiPhish Default	Anti-phishing	Everyone no other policy covers	–	Spoof intelligence: on, Honours DMARC: off, Unauthenticated sender mark: on	27 Sep 2025
● Medium	Default	Anti-malware	Everyone no other policy covers	–	Common attachments filter: off, Removes malware after delivery: on	27 Sep 2025

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