MAIL FORWARDING

Fabrikam Dental Group

Harbour IT

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
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Every mailbox that sends mail on automatically, and the settings that allow it.

Filtered view. Forwarding: 5 of 6 rows, Flag is Medium. What stops forwarding: 2 of 2 rows, 1 column hidden. The headline figures cover every row.

Forwarding outside
5
From 4 mailboxes, all blocked from reaching outside

Forwarding inside
1
To colleagues in the organisation

Automatic forwarding
Blocked
By the outbound spam policy

Forwarding 5 5 to review

Every place mail leaves a mailbox automatically: the mailbox's forwarding setting and inbox rules. A forward outside that the outbound spam policy blocks bounces, but someone set it up: check why.

Flag	Mailbox	Forwards to	Set by	Outside the organisation	Reaches outside	Keeps a copy
Medium	rhys.walker@fabrikam.example	rhys.walker@homemail.example	Mailbox forwarding address	Yes	No: blocked	No
Medium	rhys.hall@fabrikam.example	rhys.hall@homemail.example	Mailbox forwarding address	Yes	No: blocked	No
Medium	anna.kowalski@fabrikam.example	anna.kowalski@homemail.example	Mailbox forwarding address	Yes	No: blocked	Yes
Medium	anna.kowalski@fabrikam.example	anna.kowalski.home@homemail.example	Inbox rule "Copy to home"	Yes	No: blocked	Yes
Medium	thomas.robinson@fabrikam.example	bookkeeping@ledgerline.example	Inbox rule "Invoices to bookkeeper"	Yes	No: blocked	Yes

What stops forwarding 2

Organisation settings that allow or block automatic forwarding to outside addresses. The strictest one wins.

Applies to	Automatic forwarding outside
Everyone	Blocked (Microsoft's default)
Any outside domain	Allowed

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 28 Nov 2026, 04:00 UTC.