

Fabrikam Dental Group



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Storage and growth, inactive sites, and which sites are shared outside.

Filtered view. All sites: 1 of 7 rows, Site is <https://fabrikam.sharepoint.com/sites/finance>. The headline figures cover every row.

Sites

7

plus 0 system sites

Storage used

1.28 TB

+50.9 GB in 30 days

Anyone links

2

No sign-in needed to open

Guest links

1

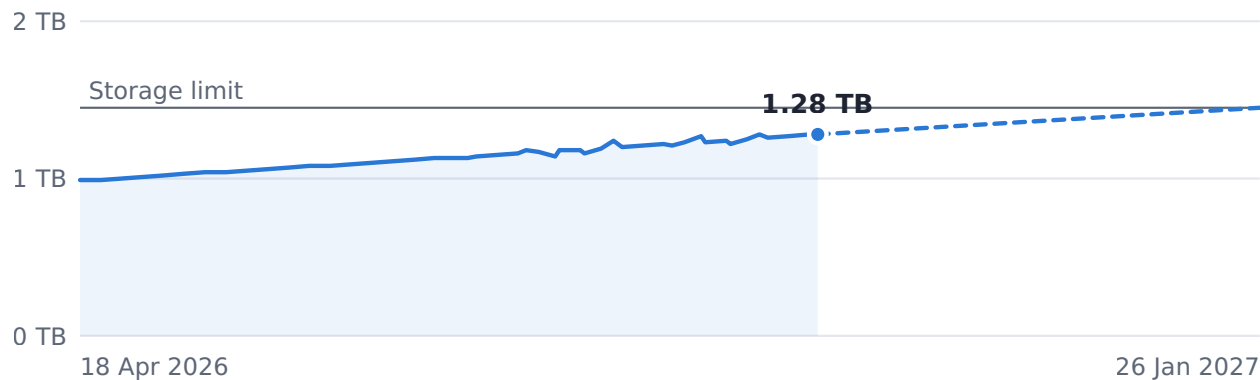
Shared with named people
outside

Inactive sites

1

No activity in 90 days

SharePoint storage over time



Sites shared outside the organisation 2 2 to review

Sharing links on each site, from Microsoft's count. Anyone links open without signing in. The Shared files report lists the files behind them. Microsoft's figures as of 2026-10-10.

Flag	Site	Anyone links	Guest links	Organisation links	External sharing on	Last activity
● High	https://fabrikam.sharepoint.com/sites/marketing	2	0	3	Yes	11 Oct 2026
● Medium	https://fabrikam.sharepoint.com/sites/finance	0	1	3	Yes	8 Oct 2026

Inactive sites 1

Sites nobody has used in 90 days. Archive or delete them, or confirm someone still owns the content.

Flag	Site	Type	Owner	Last activity	Storage	Files
● Low	https://fabrikam.sharepoint.com/sites/old-projects	Communication site	anna.kowalski@fabrikam.example	28 Aug 2025	65.3 GB	10

All sites 1

Largest first.

Largest sites

<https://fabrikam.sharepoint.com/sites/finance> 117.5 GB

Site	Type	Owner	Storage	30-day change	Files	Last activity	External sharing on
https://fabrikam.sharepoint.com/sites/finance	Group or Team site	anna.kowalski@fabrikam.example	117.5 GB	+6.1 GB	10	8 Oct 2026	Yes