LICENCES AND SUBSCRIPTIONS

# Fabrikam Dental Group

Harbour IT

| PREPARED BY | DATE | DATA COLLECTED | MICROSOFT 365 TENANT |
|---|---|---|---|
| Harbour IT | 29 Nov 2026 | 29 Nov 2026, 18:57 UTC | fabrikam.onmicrosoft.com |

Every subscription with licences bought, assigned and available, its cost and renewal date, trials and lapsing subscriptions, and who has which licence, directly or by group.

**Filtered view.** Subscriptions: 3 of 3 rows, 1 column hidden. Who has which licence: 53 of 54 rows, Flag is No flag. The headline figures cover every row.

Monthly cost
**£896.30**
Licences bought, at your prices

Licences in use
**54 of 59**
Paid licences assigned

Lapsing within 30 days
**0**
Trials in use, expired or suspended

Trials
**0**
Active trial subscriptions

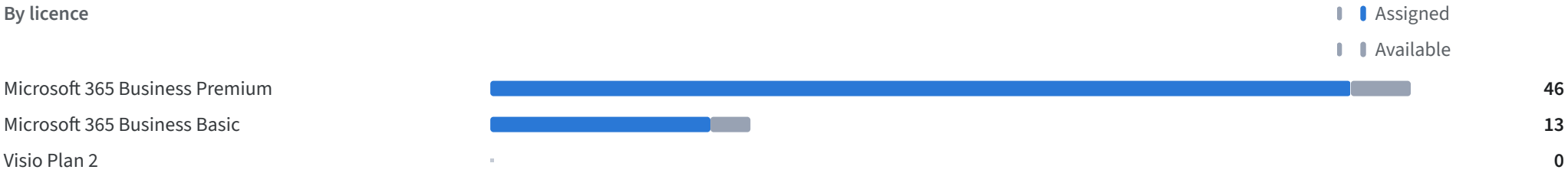
Licence errors
**0**
Licences that couldn't be assigned

Assigned by group
**2 of 54**
Licences that come from a group

## Subscriptions 3

Every product the tenant has, with licences bought, assigned and still available, and what they cost a month at your prices. Free products are listed last.

By licence




| Flag | Licence | Status | Purchased | Assigned | In grace period | Suspended | Price / month | Cost / month | Next renewal or end | Trial |
|---|---|---|---|---|---|---|---|---|---|---|
| Low | Visio Plan 2 | Suspended | 0 | 0 | 0 | 0 | Not priced | Not priced | 19 Dec 2026 | Yes |
| | Microsoft 365 Business Basic | Active | 13 | 11 | 0 | 0 | £4.90 | £63.70 | – | No |
| | Microsoft 365 Business Premium | Active | 46 | 43 | 0 | 0 | £18.10 | £832.60 | 28 Apr 2027 | No |

## Renewals and expiry 2

Each subscription and the date it next renews, lapses or is deleted. Trials and subscriptions in their grace period, suspended or locked come first.

| Flag | Licence | Subscription ID | Status | Licences | Started | Next renewal or end | Ends within | What happens |
|---|---|---|---|---|---|---|---|---|
| Low | Visio Plan 2 | c-sub-old | Suspended | 5 | 1 Mar 2025 | 19 Dec 2026 | 30 days | Suspended: people can't use it, though admins can still back up its data. Reactivate it before this date or it's deleted. |
| | Microsoft 365 Business Premium | c-sub-bp | Active | 10 | 1 Mar 2025 | 28 Apr 2027 | Later | Renews on this date if it's set to renew automatically; otherwise it expires then. Check the billing settings. |

## Who has which licence 53

One row for each licence each account holds, and whether it was assigned directly or by a group. Filter by licence to see who has it.

| Account | Licence | Assigned | Groups | State | Usage location | Sign-in |
|---|---|---|---|---|---|---|
| aaron.smith@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| aisha.brown@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| amelia.jackson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| amelia.khan@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| arthur.lee@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| arthur.williams@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ava.jackson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ava.moore@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ava.thomas@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ben.okafor@fabrikam.example | Microsoft 365 Business Premium | By group | All Staff | Active | – | Blocked |
| callum.turner@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| chloe.jackson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ella.evans@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ella.hughes@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ethan.jones@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| freya.evans@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| george.baker@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| george.walker@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| george.williams@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| henry.roberts@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |

| Account | Licence | Assigned | Groups | State | Usage location | Sign-in |
|---|---|---|---|---|---|---|
| isla.scott@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| jack.lee@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| jack.roberts@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| jack.ward@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| leo.harrison@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| lily.khan@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| lily.watson@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| lily.white@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| megan.green@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| megan.king@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| noah.harris@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| noah.wood@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| olivia.taylor@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| oscar.smith@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| owen.khan@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| owen.patel@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| owen.robinson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| owen.scott@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| owen.smith@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| owen.turner@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| priya.williams@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| rhys.hall@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |
| rhys.scott@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |

| Account | Licence | Assigned | Groups | State | Usage location | Sign-in |
|---|---|---|---|---|---|---|
| rhys.walker@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ruby.clark@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ruby.davies@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| ruby.wood@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| thomas.allen@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| thomas.johnson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| thomas.robinson@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| william.lewis@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| william.wood@fabrikam.example | Microsoft 365 Business Premium | Not known | – | Active | – | Allowed |
| zara.edwards@fabrikam.example | Microsoft 365 Business Basic | Not known | – | Active | – | Allowed |

## Assignment problems 2

Licences that couldn't be assigned, licensed accounts without a usage location, and licences assigned both directly and by a group.

| Flag | Account | Licence | Problem | Group | What it means | What to do |
|---|---|---|---|---|---|---|
| Low | ben.okafor@fabrikam.example | Microsoft 365 Business Premium | No usage location | – | Microsoft needs a usage location (country) to assign a licence. Groups fall back to the organisation's country; assigning one directly fails. | Set the usage location on the account in the Microsoft 365 admin center |
| Low | anna.kowalski@fabrikam.example | Microsoft 365 Business Premium | Directly and by group | All Staff | Removing the account from the group won't remove the licence, which is how leavers keep licences. | Remove the direct assignment so the group manages it |

## Groups that assign licences 1

Groups that hand out licences to their members (group-based licensing), how many people have a licence through each and how many assignments failed.

| Group | Licences it gives | People licensed through it | Errors | Members | Membership |
|---|---|---|---|---|---|
| All Staff | Microsoft 365 Business Premium | 2 | 0 | – | Dynamic |

Costs use the monthly prices on the Licence prices page. Microsoft doesn't say whether a paid subscription renews automatically: check Billing > Your products in the Microsoft 365 admin center, or Partner Center for subscriptions you sell.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 18:57 UTC.