

Fabrikam Dental Group



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Filtered view. Last active in each service: 49 of 57 rows, Last email: in the last 30 days. The headline figures cover every row.

Active people

86%

49 of 57 licensed used Microsoft 365

Email

86%

49 of 57 licensed

Teams

74%

42 of 57 licensed

OneDrive

63%

36 of 57 licensed

SharePoint

0%

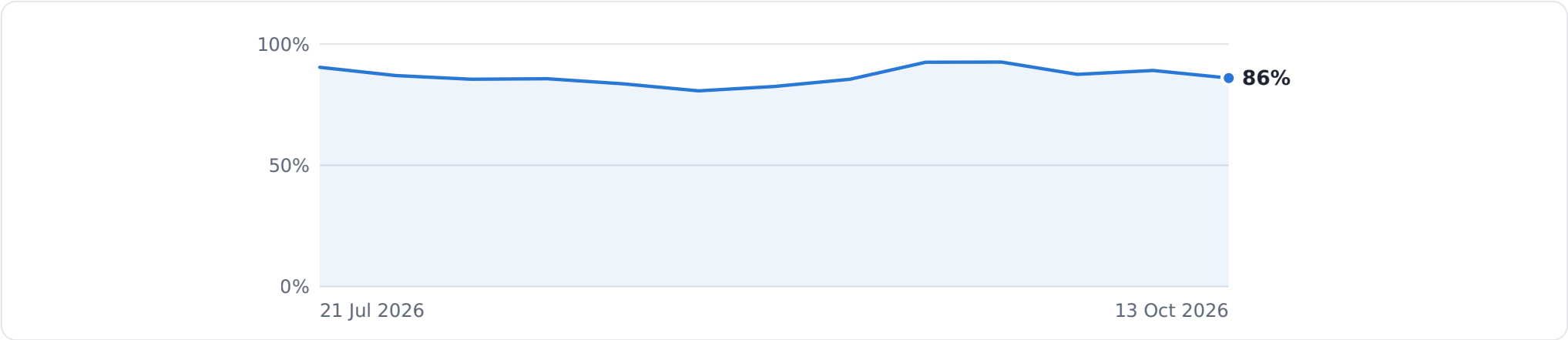
0 of 57 licensed

Desktop Office apps

61%

34 of 56 with Office used Windows or Mac apps

Share of licensed people active, by collection



Usage by service 5

How many licensed people used each service in the last 30 days.

Service	Licensed	Active	Not active	Active share
Email	57	49	8	86%
Teams	57	42	15	74%
OneDrive	57	36	21	63%
SharePoint	57	0	57	0%
Office apps	57	49	8	86%

Last active in each service 49

When each licensed person last used each service. Flagged: nothing used in the last 30 days.

Person	Last email	Last Teams	Last OneDrive	Last SharePoint	Last Office apps	Office apps on	Licences
amelia.jackson@fabrikam.example	13 Oct 2026	13 Oct 2026	Never	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium

Person	Last email	Last Teams	Last OneDrive	Last SharePoint	Last Office apps	Office apps on	Licences
amelia.khan@fabrikam.example	13 Oct 2026	13 Oct 2026	10 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
anna.kowalski@fabrikam.example	12 Oct 2026	Never	Never	Never	12 Oct 2026	Web	Microsoft 365 Business Premium
arthur.lee@fabrikam.example	9 Oct 2026	9 Oct 2026	4 Oct 2026	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
arthur.williams@fabrikam.example	13 Oct 2026	13 Oct 2026	12 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ava.jackson@fabrikam.example	13 Oct 2026	13 Oct 2026	10 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ava.moore@fabrikam.example	9 Oct 2026	9 Oct 2026	10 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ava.thomas@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
callum.turner@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
caroline.reyes@fabrikam.example	11 Oct 2026	10 Oct 2026	3 Oct 2026	Never	10 Oct 2026	Mobile, Web	Microsoft 365 Business Standard
chloe.jackson@fabrikam.example	11 Oct 2026	11 Oct 2026	10 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ella.evans@fabrikam.example	11 Oct 2026	11 Oct 2026	12 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ella.hughes@fabrikam.example	12 Oct 2026	12 Oct 2026	4 Oct 2026	Never	12 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
erin.doyle@fabrikam.example	12 Oct 2026	12 Oct 2026	9 Oct 2026	Never	12 Oct 2026	Windows, Mac	Office 365 E3
ethan.jones@fabrikam.example	13 Oct 2026	13 Oct 2026	12 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
freya.evans@fabrikam.example	9 Oct 2026	9 Oct 2026	12 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
george.baker@fabrikam.example	11 Oct 2026	11 Oct 2026	4 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
george.walker@fabrikam.example	12 Oct 2026	Never	Never	Never	12 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
george.williams@fabrikam.example	12 Oct 2026	12 Oct 2026	10 Oct 2026	Never	12 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
henry.roberts@fabrikam.example	12 Oct 2026	12 Oct 2026	12 Oct 2026	Never	12 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
isla.scott@fabrikam.example	11 Oct 2026	11 Oct 2026	4 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
jack.roberts@fabrikam.example	13 Oct 2026	Never	Never	Never	13 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
jack.ward@fabrikam.example	11 Oct 2026	11 Oct 2026	10 Oct 2026	Never	11 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
leo.harrison@fabrikam.example	9 Oct 2026	9 Oct 2026	4 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium

Person	Last email	Last Teams	Last OneDrive	Last SharePoint	Last Office apps	Office apps on	Licences
lily.khan@fabrikam.example	11 Oct 2026	11 Oct 2026	4 Oct 2026	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
lily.watson@fabrikam.example	11 Oct 2026	11 Oct 2026	4 Oct 2026	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
lily.white@fabrikam.example	13 Oct 2026	13 Oct 2026	12 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
megan.green@fabrikam.example	12 Oct 2026	12 Oct 2026	10 Oct 2026	Never	12 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
megan.king@fabrikam.example	11 Oct 2026	Never	Never	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
noah.harris@fabrikam.example	11 Oct 2026	Never	Never	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
olivia.taylor@fabrikam.example	9 Oct 2026	9 Oct 2026	10 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
oscar.smith@fabrikam.example	13 Oct 2026	13 Oct 2026	12 Oct 2026	Never	13 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
owen.khan@fabrikam.example	13 Oct 2026	13 Oct 2026	4 Oct 2026	Never	13 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
owen.patel@fabrikam.example	13 Oct 2026	13 Oct 2026	12 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
owen.robinson@fabrikam.example	13 Oct 2026	13 Oct 2026	4 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
owen.scott@fabrikam.example	13 Oct 2026	Never	Never	Never	13 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
owen.smith@fabrikam.example	13 Oct 2026	13 Oct 2026	10 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
owen.turner@fabrikam.example	11 Oct 2026	11 Oct 2026	10 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
priya.williams@fabrikam.example	12 Oct 2026	12 Oct 2026	12 Oct 2026	Never	12 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
rhys.hall@fabrikam.example	13 Oct 2026	13 Oct 2026	Never	Never	13 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
rhys.scott@fabrikam.example	12 Oct 2026	12 Oct 2026	4 Oct 2026	Never	12 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ruby.clark@fabrikam.example	13 Oct 2026	13 Oct 2026	10 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
ruby.davies@fabrikam.example	11 Oct 2026	Never	Never	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
ruby.wood@fabrikam.example	9 Oct 2026	9 Oct 2026	10 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
thomas.allen@fabrikam.example	9 Oct 2026	9 Oct 2026	4 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
thomas.johnson@fabrikam.example	12 Oct 2026	12 Oct 2026	10 Oct 2026	Never	12 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
thomas.robinson@fabrikam.example	13 Oct 2026	13 Oct 2026	4 Oct 2026	Never	13 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium

Person	Last email	Last Teams	Last OneDrive	Last SharePoint	Last Office apps	Office apps on	Licences
william.lewis@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
william.wood@fabrikam.example	12 Oct 2026	12 Oct 2026	Never	Never	12 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium

Office apps by platform 4

How many people used each Office app in the last 30 days, and where.

App	People	Windows	Mac	Mobile	Web
Outlook	49	31	3	46	15
Word	35	31	3	0	1
Excel	34	31	4	0	0
Teams	34	30	3	34	1

Office installs 1

Where each person has installed the Office apps. Microsoft allows five of each.

Person	Product	PCs	Macs	Phones and tablets	Shared computer	Last activated
erin.doyle@fabrikam.example	Microsoft 365 Apps for enterprise	1	1	1	No	27 Mar 2026

Activity counts 57

What each person did in the last 30 days.

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
aaron.smith@fabrikam.example	0	0	0	0	0
aisha.brown@fabrikam.example	0	0	0	0	0
amelia.jackson@fabrikam.example	0	0	0	0	0

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
amelia.khan@fabrikam.example	0	0	0	0	0
anna.kowalski@fabrikam.example	40	300	0	0	0
arthur.lee@fabrikam.example	0	0	0	0	0
arthur.williams@fabrikam.example	0	0	0	0	0
ava.jackson@fabrikam.example	0	0	0	0	0
ava.moore@fabrikam.example	0	0	0	0	0
ava.thomas@fabrikam.example	0	0	0	0	0
ben.okafor@fabrikam.example	0	0	0	0	0
callum.turner@fabrikam.example	0	0	0	0	0
caroline.reyes@fabrikam.example	12	80	15	1	2
chloe.jackson@fabrikam.example	0	0	0	0	0
daniel.frost@fabrikam.example	0	0	0	0	0
ella.evans@fabrikam.example	0	0	0	0	0
ella.hughes@fabrikam.example	0	0	0	0	0
erin.doyle@fabrikam.example	70	500	60	1	9
ethan.jones@fabrikam.example	0	0	0	0	0
freya.evans@fabrikam.example	0	0	0	0	0
george.baker@fabrikam.example	0	0	0	0	0
george.walker@fabrikam.example	0	0	0	0	0
george.williams@fabrikam.example	0	0	0	0	0
henry.roberts@fabrikam.example	0	0	0	0	0
isla.scott@fabrikam.example	0	0	0	0	0
jack.lee@fabrikam.example	0	0	0	0	0

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
jack.roberts@fabrikam.example	0	0	0	0	0
jack.ward@fabrikam.example	0	0	0	0	0
leo.harrison@fabrikam.example	0	0	0	0	0
lily.khan@fabrikam.example	0	0	0	0	0
lily.watson@fabrikam.example	0	0	0	0	0
lily.white@fabrikam.example	0	0	0	0	0
megan.green@fabrikam.example	0	0	0	0	0
megan.king@fabrikam.example	0	0	0	0	0
noah.harris@fabrikam.example	0	0	0	0	0
noah.wood@fabrikam.example	0	0	0	0	0
olivia.taylor@fabrikam.example	0	0	0	0	0
oscar.smith@fabrikam.example	0	0	0	0	0
owen.khan@fabrikam.example	0	0	0	0	0
owen.patel@fabrikam.example	0	0	0	0	0
owen.robinson@fabrikam.example	0	0	0	0	0
owen.scott@fabrikam.example	0	0	0	0	0
owen.smith@fabrikam.example	0	0	0	0	0
owen.turner@fabrikam.example	0	0	0	0	0
priya.williams@fabrikam.example	0	0	0	0	0
rhys.hall@fabrikam.example	0	0	0	0	0
rhys.scott@fabrikam.example	0	0	0	0	0
rhys.walker@fabrikam.example	0	0	0	0	0
ruby.clark@fabrikam.example	0	0	0	0	0

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
ruby.davies@fabrikam.example	0	0	0	0	0
ruby.wood@fabrikam.example	0	0	0	0	0
thomas.allen@fabrikam.example	0	0	0	0	0
thomas.johnson@fabrikam.example	0	0	0	0	0
thomas.robinson@fabrikam.example	0	0	0	0	0
william.lewis@fabrikam.example	0	0	0	0	0
william.wood@fabrikam.example	0	0	0	0	0
zara.edwards@fabrikam.example	0	0	0	0	0

Usage covers the 30 days to 11 Oct 2026, the latest date Microsoft had processed. Microsoft's usage reports run two or three days behind.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.