

Fabrikam Dental Group



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	11 Oct 2026, 20:32 UTC	fabrikam.onmicrosoft.com

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Filtered view. Last active in each service: 57 of 57 rows, 1 column hidden. Activity counts: 55 of 57 rows, Meetings is 0. The headline figures cover every row.

Active people

86%

49 of 57 licensed used Microsoft 365

Email

86%

49 of 57 licensed

Teams

74%

42 of 57 licensed

OneDrive

63%

36 of 57 licensed

SharePoint

0%

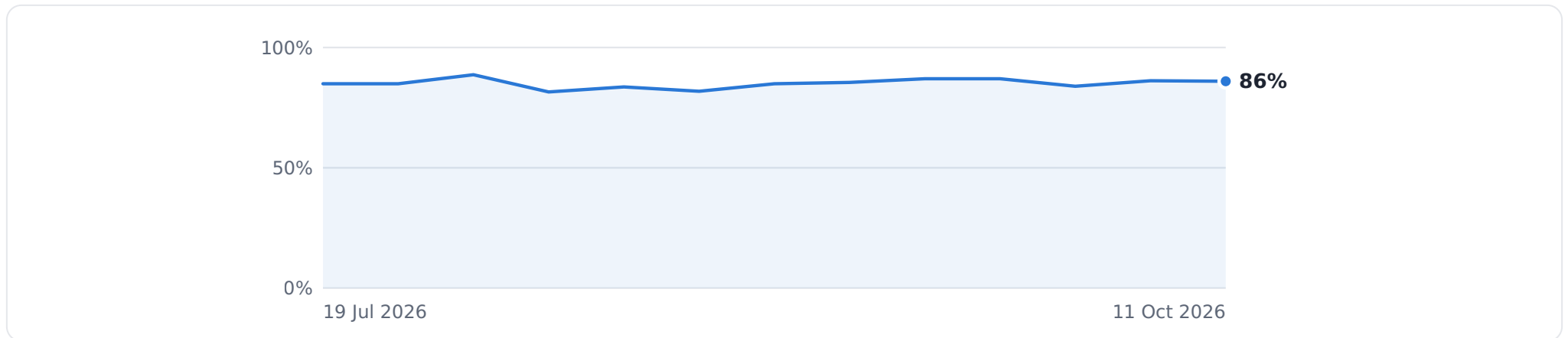
0 of 57 licensed

Desktop Office apps

61%

34 of 56 with Office used Windows or Mac apps

Share of licensed people active, by collection



Usage by service 5

How many licensed people used each service in the last 30 days.

Service	Licensed	Active	Not active	Active share
Email	57	49	8	86%
Teams	57	42	15	74%
OneDrive	57	36	21	63%
SharePoint	57	0	57	0%
Office apps	57	49	8	86%

Last active in each service 57

When each licensed person last used each service. Flagged: nothing used in the last 30 days.

Flag	Person	Last email	Last Teams	Last SharePoint	Last Office apps	Office apps on	Licences
● Low	aaron.smith@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Premium
● Low	aisha.brown@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Premium
	amelia.jackson@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	amelia.khan@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	anna.kowalski@fabrikam.example	10 Oct 2026	Never	Never	10 Oct 2026	Web	Microsoft 365 Business Premium
	arthur.lee@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	arthur.williams@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	ava.jackson@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	ava.moore@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	ava.thomas@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
● Low	ben.okafor@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Premium
	callum.turner@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	caroline.reyes@fabrikam.example	9 Oct 2026	8 Oct 2026	Never	8 Oct 2026	Mobile, Web	Microsoft 365 Business Standard
	chloe.jackson@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
● Low	daniel.frost@fabrikam.example	13 Jun 2026	Never	Never	Never	None	Microsoft 365 Business Standard
	ella.evans@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	ella.hughes@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
	erin.doyle@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mac	Office 365 E3
	ethan.jones@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium

Flag	Person	Last email	Last Teams	Last SharePoint	Last Office apps	Office apps on	Licences
	freya.evans@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	george.baker@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	george.walker@fabrikam.example	10 Oct 2026	Never	Never	10 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	george.williams@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	henry.roberts@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	isla.scott@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
● Low	jack.lee@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Premium
	jack.roberts@fabrikam.example	11 Oct 2026	Never	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	jack.ward@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
	leo.harrison@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	lily.khan@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	lily.watson@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	lily.white@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	megan.green@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	megan.king@fabrikam.example	9 Oct 2026	Never	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
	noah.harris@fabrikam.example	9 Oct 2026	Never	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
● Low	noah.wood@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Basic
	olivia.taylor@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	oscar.smith@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	owen.khan@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	owen.patel@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	owen.robinson@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	owen.scott@fabrikam.example	11 Oct 2026	Never	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Premium

Flag	Person	Last email	Last Teams	Last SharePoint	Last Office apps	Office apps on	Licences
	owen.smith@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	owen.turner@fabrikam.example	9 Oct 2026	9 Oct 2026	Never	9 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	priya.williams@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	rhys.hall@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Mobile, Web	Microsoft 365 Business Basic
	rhys.scott@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
● Low	rhys.walker@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Premium
	ruby.clark@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	ruby.davies@fabrikam.example	9 Oct 2026	Never	Never	9 Oct 2026	Mobile, Web	Microsoft 365 Business Premium
	ruby.wood@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	thomas.allen@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	thomas.johnson@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Mac, Mobile	Microsoft 365 Business Premium
	thomas.robinson@fabrikam.example	11 Oct 2026	11 Oct 2026	Never	11 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	william.lewis@fabrikam.example	7 Oct 2026	7 Oct 2026	Never	7 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
	william.wood@fabrikam.example	10 Oct 2026	10 Oct 2026	Never	10 Oct 2026	Windows, Mobile	Microsoft 365 Business Premium
● Low	zara.edwards@fabrikam.example	Never	Never	Never	Never	None	Microsoft 365 Business Basic

Office apps by platform 4

How many people used each Office app in the last 30 days, and where.

App	People	Windows	Mac	Mobile	Web
Outlook	49	31	3	46	15
Word	35	31	3	0	1
Excel	34	31	4	0	0
Teams	34	30	3	34	1

Office installs 1

Where each person has installed the Office apps. Microsoft allows five of each.

Person	Product	PCs	Macs	Phones and tablets	Shared computer	Last activated
erin.doyle@fabrikam.example	Microsoft 365 Apps for enterprise	1	1	1	No	25 Mar 2026

Activity counts 55

What each person did in the last 30 days.

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
aaron.smith@fabrikam.example	0	0	0	0	0
aisha.brown@fabrikam.example	0	0	0	0	0
amelia.jackson@fabrikam.example	0	0	0	0	0
amelia.khan@fabrikam.example	0	0	0	0	0
anna.kowalski@fabrikam.example	40	300	0	0	0
arthur.lee@fabrikam.example	0	0	0	0	0
arthur.williams@fabrikam.example	0	0	0	0	0
ava.jackson@fabrikam.example	0	0	0	0	0
ava.moore@fabrikam.example	0	0	0	0	0
ava.thomas@fabrikam.example	0	0	0	0	0
ben.okafor@fabrikam.example	0	0	0	0	0
callum.turner@fabrikam.example	0	0	0	0	0
chloe.jackson@fabrikam.example	0	0	0	0	0
daniel.frost@fabrikam.example	0	0	0	0	0

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
ella.evans@fabrikam.example	0	0	0	0	0
ella.hughes@fabrikam.example	0	0	0	0	0
ethan.jones@fabrikam.example	0	0	0	0	0
freya.evans@fabrikam.example	0	0	0	0	0
george.baker@fabrikam.example	0	0	0	0	0
george.walker@fabrikam.example	0	0	0	0	0
george.williams@fabrikam.example	0	0	0	0	0
henry.roberts@fabrikam.example	0	0	0	0	0
isla.scott@fabrikam.example	0	0	0	0	0
jack.lee@fabrikam.example	0	0	0	0	0
jack.roberts@fabrikam.example	0	0	0	0	0
jack.ward@fabrikam.example	0	0	0	0	0
leo.harrison@fabrikam.example	0	0	0	0	0
lily.khan@fabrikam.example	0	0	0	0	0
lily.watson@fabrikam.example	0	0	0	0	0
lily.white@fabrikam.example	0	0	0	0	0
megan.green@fabrikam.example	0	0	0	0	0
megan.king@fabrikam.example	0	0	0	0	0
noah.harris@fabrikam.example	0	0	0	0	0
noah.wood@fabrikam.example	0	0	0	0	0
olivia.taylor@fabrikam.example	0	0	0	0	0
oscar.smith@fabrikam.example	0	0	0	0	0
owen.khan@fabrikam.example	0	0	0	0	0

Person	Emails sent	Emails received	Teams messages	Calls	Meetings
owen.patel@fabrikam.example	0	0	0	0	0
owen.robinson@fabrikam.example	0	0	0	0	0
owen.scott@fabrikam.example	0	0	0	0	0
owen.smith@fabrikam.example	0	0	0	0	0
owen.turner@fabrikam.example	0	0	0	0	0
priya.williams@fabrikam.example	0	0	0	0	0
rhys.hall@fabrikam.example	0	0	0	0	0
rhys.scott@fabrikam.example	0	0	0	0	0
rhys.walker@fabrikam.example	0	0	0	0	0
ruby.clark@fabrikam.example	0	0	0	0	0
ruby.davies@fabrikam.example	0	0	0	0	0
ruby.wood@fabrikam.example	0	0	0	0	0
thomas.allen@fabrikam.example	0	0	0	0	0
thomas.johnson@fabrikam.example	0	0	0	0	0
thomas.robinson@fabrikam.example	0	0	0	0	0
william.lewis@fabrikam.example	0	0	0	0	0
william.wood@fabrikam.example	0	0	0	0	0
zara.edwards@fabrikam.example	0	0	0	0	0

Usage covers the 30 days to 9 Oct 2026, the latest date Microsoft had processed. Microsoft's usage reports run two or three days behind.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 11 Oct 2026, 20:32 UTC.