

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	14 Oct 2026	14 Oct 2026, 04:00 UTC	fabrikam.onmicrosoft.com

Everything collected about the mailbox priya.williams@fabrikam.example.

Needs attention

0

Nothing to do

Size

8.4 GB

17% of 49.5 GB

Others with access

Nobody else

Can open or send from it

Forwarding and rules

No forwarding

Protocols

1 older protocol allowed

Phones and tablets

None

Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	priya.williams@fabrikam.example
Type	User mailbox
Alias	priya.williams
Account	Priya Williams
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	8.4 GB of 49.5 GB (17%)
Items	20,210
Recoverable deleted items	431.1 MB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	8.4 GB	+603.6 MB
2026-09	7.8 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	IMAP
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 1

Note

No automatic reply is on or scheduled.

Phones and tablets syncing it 1

Note

No phone or tablet syncs this mailbox.

Email activity 1

Detail

Value

Last email activity

13 Oct 2026 (yesterday)

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.