

JACK WARD

Fabrikam Dental Group



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
fabrikam.onmicrosoft.com

Everything collected about jack.ward@fabrikam.example.

Needs attention

2

Worst: high

Sign-in

Allowed

Last sign-in today

MFA

Protected

Admin roles

None

Licences

1 licence

£18.10 a month

Devices

1 device

1 with problems

Needs attention 2 1 to review

Flag	What	Area
● High	LAPTOP-WARD29: Not compliant; Not encrypted; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026.	Devices
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Jack Ward
Sign-in name	jack.ward@fabrikam.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	6 Oct 2023 (1103 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 11 Oct 2026)
Teams	Used (last 11 Oct 2026)
OneDrive	Used (last 10 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 11 Oct 2026)
Office apps used on	Mac, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Authenticator app, Authenticator code
Phishing-resistant method	No
Strongest method	Authenticator app or token
Can sign in without a password	No
MFA required by	CA002 — All users: Require MFA
Conditional Access policies that apply	CA002 — All users: Require MFA, CA005 — Block sign-ins from disallowed countries, CA006 — Require MFA for Azure management, CA008 — All users: 8h sign-in frequency, CA009 — Require MFA for device registration, CA010 — Insider risk: Step-up MFA, CA011 — High sign-in risk: Block
Legacy sign-in blocked	No

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Name	Type	Role	Note
Finance	Microsoft 365 group	Member	–

Mailbox 8

Detail	Value
Address	jack.ward@fabrikam.example
Type	User
Size	18.8 GB of 49.5 GB (38%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Devices 1 1 to review

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
● High	LAPTOP-WARD29	Windows 11 24H2 (10.0.26100.4946)	Not compliant	No	Today	Not compliant; Not encrypted; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026

OneDrive 4

Detail	Value
Storage used	11.8 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	9 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 5

Detail	Value
Successful	13 (5 with MFA, 8 with only a password)
Failed	None
Countries	GB
Apps	Office 365 SharePoint Online, Microsoft Office, Microsoft Teams, Office 365 Exchange Online
Devices	Windows10

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	13	0	London	203.0.113.39	12 Oct 2026, 16:42

Sign-in history 3

Detail	Value
History from	15 Jun 2026
Last sign-in	12 Oct 2026 (today)
Countries	FR, GB, IE

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	8	21	0	8	13	GB, IE
Sep 2026	16	37	0	13	24	GB
Aug 2026	19	54	5	19	35	FR, GB
Jul 2026	17	35	4	12	23	GB
Jun 2026	9	18	1	6	12	FR, GB

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	12 Oct 2026 (today)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 4 1 to review

Flag	When	Area	What happened
● Medium	5 Oct 2026, 15:23 UTC	Sign-in	First sign-in from IE
	On or before 8 Sep 2026	Mailbox	Inbox rule "Newsletters" first seen
	On or before 8 Sep 2026	MFA	Authenticator app first seen as an MFA method
	On or before 8 Sep 2026	MFA	Authenticator code first seen as an MFA method

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.