

Contoso Legal LLP



PREPARED BY
Harbour IT

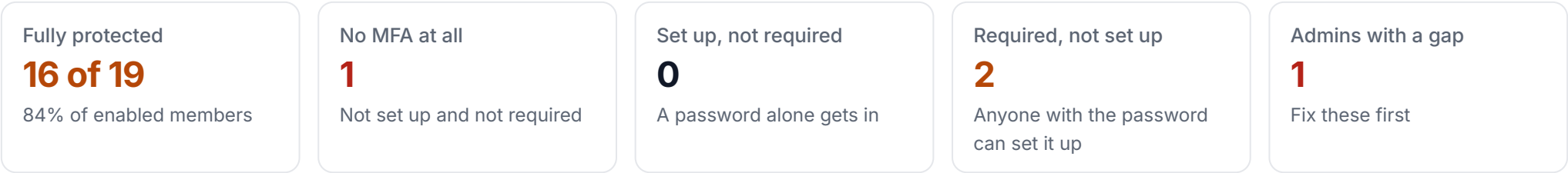
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14 Oct 2026

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14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Who has set up MFA, who is required to use it, and where the two don't match.

Filtered view. Accounts with a gap: 3 of 3 rows, 1 column hidden. Protected accounts: 8 of 16 rows, Methods is Authenticator code. The headline figures cover every row.



How MFA is required 4

Setting up MFA and being required to use it are separate. Both are needed.

Setting	Value
Security Defaults	Off
Conditional Access policies requiring MFA	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA
Legacy sign-in blocked by	CA003 — Block legacy authentication
Per-user MFA	Not read: Conditional Access is the way to require MFA on this tenant

Accounts with a gap 3 3 to review

Enabled members who either haven't set up MFA or aren't required to use it. Admins first.

By gap

Required, not set up		2
No MFA		1

Flag	Account	Admin roles	Gap	MFA set up	Excluded from	What it means
Critical	breakglass@contoso.example	Global Administrator	No MFA	No	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA, CA003 — Block legacy authentication and 8 more	Not set up and not required: the password alone gets in.
Medium	joseph.morris@contoso.example	—	Required, not set up	No	—	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.
Medium	lily.harrison@contoso.example	—	Required, not set up	No	—	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.

Protected accounts 8

By method

Authenticator app		8
Authenticator code		8

Account	Admin roles	Methods	Required by
evie.davis@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
jack.white@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
megan.smith@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
oliver.hill@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
olivia.ward@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
olivia.wilson@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
owen.taylor@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA
william.clark@contoso.example	–	Authenticator app, Authenticator code	CA002 — All users: Require MFA

Guests 1

Guests set up MFA in their own organisation, so only whether this tenant requires it is shown.

Guest	Required by	Excluded from
g#EXT#@contoso.example	CA001 — Admins: Require phishing-resistant MFA	CA002 — All users: Require MFA, CA008 — All users: 8h sign-in frequency

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