MFA COVERAGE

Contoso Legal LLP

Harbour IT

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	28 Nov 2026	28 Nov 2026, 04:00 UTC	contoso.onmicrosoft.com

Who has set up MFA, who is required to use it, and where the two don't match.

Filtered view. Protected accounts: 1 of 16 rows, Methods is Passkey. Guests: 4 of 4 rows, 1 column hidden. The headline figures cover every row.

Fully protected	No MFA at all	MFA not required	Required, not set up	Admins with a gap
16 of 20	**0**	**1**	**3**	**1**
80% of enabled members	Not set up and not required	A password alone gets in, whether or not MFA is set up	Anyone with the password can set it up	Fix these first

How MFA is required 4

Setting up MFA and being required to use it are separate. Both are needed.

Setting	Value
Security Defaults	Off
Conditional Access policies requiring MFA	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA
Legacy sign-in blocked by	CA003 — Block legacy authentication
Per-user MFA	Not read: Conditional Access is the way to require MFA on this tenant

Accounts with a gap 4 4 to review

Enabled members who either haven't set up MFA or aren't required to use it. Admins first.

By gap



Flag	Account	Admin roles	Gap	MFA set up	Required by	Excluded from	What it means
High	breakglass@contoso.example	Global Administrator	Set up, not required	Yes	Nothing	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA, CA003 — Block legacy authentication and 8 more	Has MFA but isn't asked for it, so a stolen password is enough.
Medium	joseph.morris@contoso.example	–	Required, not set up	No	CA002 — All users: Require MFA	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.
Medium	lily.harrison@contoso.example	–	Required, not set up	No	CA002 — All users: Require MFA	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.
Medium	reception@contoso.example	–	Required, not set up	No	CA002 — All users: Require MFA	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.

Protected accounts 1

By method



Account	Admin roles	Methods	Required by
jacob.johnson@contoso.example	–	Passkey, Authenticator app	CA002 — All users: Require MFA

Guests 4

Guests set up MFA in their own organisation, so only whether this tenant requires it is shown.

Required by	Excluded from
CA002 — All users: Require MFA	–
CA002 — All users: Require MFA	–
CA002 — All users: Require MFA	–
CA001 — Admins: Require phishing-resistant MFA	CA002 — All users: Require MFA, CA008 — All users: 8h sign-in frequency

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 28 Nov 2026, 04:00 UTC.