

Contoso Legal LLP



PREPARED BY
Harbour IT

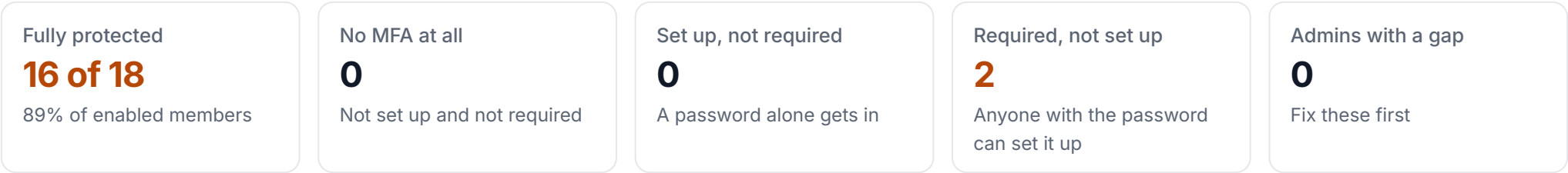
DATE
12 Oct 2026

DATA COLLECTED
11 Oct 2026, 20:32 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Who has set up MFA, who is required to use it, and where the two don't match.

Filtered view. Protected accounts: 16 of 16 rows, 1 column hidden. The headline figures cover every row.



How MFA is required 5 1 to review

Setting up MFA and being required to use it are separate. Both are needed.

Flag	Setting	Value
	Security Defaults	Off
	Conditional Access policies requiring MFA	Require MFA for all users
● Low	Report-only MFA policies (not enforced)	MFA for admins (report only)
● High	Legacy sign-in blocked by	Nothing
	Per-user MFA	Not read: Conditional Access is the way to require MFA on this tenant

Accounts with a gap 2 2 to review

Enabled members who either haven't set up MFA or aren't required to use it. Admins first.

By gap

Required, not set up 2

Flag	Account	Admin roles	Gap	MFA set up	Required by	Excluded from	What it means
● Medium	joseph.morris@contoso.example	–	Required, not set up	No	Require MFA for all users	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.
● Medium	lily.harrison@contoso.example	–	Required, not set up	No	Require MFA for all users	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.

Protected accounts 16

By method

Authenticator app 13

Authenticator code 8

Phone 3

Windows Hello 3

Passkey 1

Account	Admin roles	Required by
annabel.fraser@contoso.example	Global Administrator, Groups Administrator (limited scope)	Require MFA for all users
ella.thomas@contoso.example	–	Require MFA for all users
evie.davis@contoso.example	–	Require MFA for all users
jack.white@contoso.example	–	Require MFA for all users
jacob.johnson@contoso.example	–	Require MFA for all users

Account	Admin roles	Required by
megan.smith@contoso.example	–	Require MFA for all users
noah.clark@contoso.example	–	Require MFA for all users
oliver.hill@contoso.example	–	Require MFA for all users
olivia.ward@contoso.example	–	Require MFA for all users
olivia.wilson@contoso.example	–	Require MFA for all users
owen.taylor@contoso.example	–	Require MFA for all users
priya.hughes@contoso.example	–	Require MFA for all users
rhys.evans@contoso.example	–	Require MFA for all users
sophie.taylor@contoso.example	–	Require MFA for all users
william.allen@contoso.example	–	Require MFA for all users
william.clark@contoso.example	–	Require MFA for all users

Guests 1

Guests set up MFA in their own organisation, so only whether this tenant requires it is shown.

Guest	Required by	Excluded from
g#EXT#@contoso.example	Require MFA for all users	–