

Contoso Legal LLP



PREPARED BY
Harbour IT

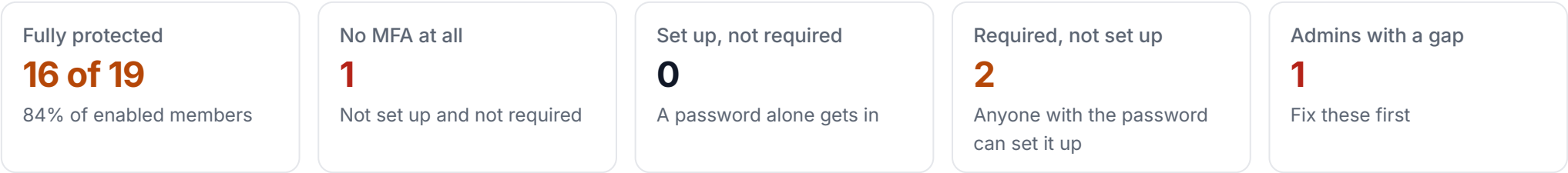
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12 Oct 2026

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12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Who has set up MFA, who is required to use it, and where the two don't match.

Filtered view. Protected accounts: 16 of 16 rows, 1 column hidden. The headline figures cover every row.



How MFA is required 4

Setting up MFA and being required to use it are separate. Both are needed.

Setting	Value
Security Defaults	Off
Conditional Access policies requiring MFA	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA
Legacy sign-in blocked by	CA003 — Block legacy authentication
Per-user MFA	Not read: Conditional Access is the way to require MFA on this tenant

Accounts with a gap 3 3 to review

Enabled members who either haven't set up MFA or aren't required to use it. Admins first.

By gap



Flag	Account	Admin roles	Gap	MFA set up	Required by	Excluded from	What it means
Critical	breakglass@contoso.example	Global Administrator	No MFA	No	Nothing	CA001 — Admins: Require phishing-resistant MFA, CA002 — All users: Require MFA, CA003 — Block legacy authentication and 8 more	Not set up and not required: the password alone gets in.
Medium	joseph.morris@contoso.example	–	Required, not set up	No	CA002 — All users: Require MFA	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.
Medium	lily.harrison@contoso.example	–	Required, not set up	No	CA002 — All users: Require MFA	–	Will be asked to set up MFA at next sign-in. Until then, anyone with the password can set it up in their place.

Protected accounts 16

By method



Account	Admin roles	Methods
annabel.fraser@contoso.example	Global Administrator, Groups Administrator (limited scope)	Authenticator app

Account	Admin roles	Methods
ella.thomas@contoso.example	–	Windows Hello, Authenticator app
evie.davis@contoso.example	–	Authenticator app, Authenticator code
jack.white@contoso.example	–	Authenticator app, Authenticator code
jacob.johnson@contoso.example	–	Passkey, Authenticator app
megan.smith@contoso.example	–	Authenticator app, Authenticator code
noah.clark@contoso.example	–	Windows Hello, Authenticator app
oliver.hill@contoso.example	–	Authenticator app, Authenticator code
olivia.ward@contoso.example	–	Authenticator app, Authenticator code
olivia.wilson@contoso.example	–	Authenticator app, Authenticator code
owen.taylor@contoso.example	–	Authenticator app, Authenticator code
priya.hughes@contoso.example	–	Windows Hello, Authenticator app
rhys.evans@contoso.example	–	Phone
sophie.taylor@contoso.example	–	Phone
william.allen@contoso.example	–	Phone
william.clark@contoso.example	–	Authenticator app, Authenticator code

Guests 1

Guests set up MFA in their own organisation, so only whether this tenant requires it is shown.

Guest	Required by	Excluded from
g#EXT#@contoso.example	CA001 — Admins: Require phishing-resistant MFA	CA002 — All users: Require MFA, CA008 — All users: 8h sign-in frequency