

Contoso Legal LLP



PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	13 Oct 2026	13 Oct 2026, 04:00 UTC	contoso.onmicrosoft.com

Everything collected about the microsoft 365 group Marketing.

Needs attention 1 Worst: low	Owners None	Members 1 member	Gives members Nothing recorded	Files 33.7 GB Team site
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Needs attention 1

Flag	What	Area
● Low	No owner: nobody active approves members and guests or renews it. Add an owner.	Owners

Group 6

Detail	Value
Type	Microsoft 365 group
Email	marketing@contoso.example
Visibility	Public
Membership	Assigned
Members	1
Created	1 Sep 2026

Owners 1

Note
Nobody owns this Microsoft 365 group.

Members 1

Account	Name	Type	Status
annabel.fraser@contoso.example	Annabel Fraser	Member	Active

What it gives its members 1

Note

No Conditional Access policy, admin role or licence is tied to this group.

Email 1

Detail	Value
Address	marketing@contoso.example

Files 6

Detail	Value
Site	https://contoso.sharepoint.com/sites/marketing
Storage	33.7 GB
Files	10
Last activity	13 Oct 2026
Sharing links	2 with anyone, 3 with the whole organisation
External sharing	On

How it's set up 4

Detail	Value
Membership	Assigned
Created	1 Sep 2026
Visibility	Public
Team	No

Admin changes 1

Note

No admin role, Conditional Access, app or account change named this group in the last 90 days. Changes to its members and owners are under History.

Open findings 3 1 to review

Flag	Check	Detail	First seen
● High	Every site has at least two owners	No enabled owner (Microsoft 365 group)	8 Sep 2026
● Low	Every team and Microsoft 365 group has an owner	Microsoft 365 group, only owner is disabled (Bobby Marsh)	8 Sep 2026
● Low	Every team and Microsoft 365 group has an owner	Microsoft 365 group, no owner	8 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.