

OLIVIA WILSON

Contoso Legal LLP



PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Everything collected about the mailbox olivia.wilson@contoso.example.

Needs attention 0 Nothing to do	Size 24.6 GB 50% of 49.5 GB	Others with access Nobody else Can open or send from it
Forwarding and rules No forwarding	Protocols Modern only	Phones and tablets 2 devices Sync this mailbox

Needs attention 0

Nothing needs attention.

Mailbox 6

Detail	Value
Address	olivia.wilson@contoso.example
Type	User mailbox
Alias	olivia.wilson
Account	Olivia Wilson
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	24.6 GB of 49.5 GB (50%)
Items	59,006
Recoverable deleted items	1.2 GB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	24.6 GB	+2.0 GB
2026-09	22.6 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	None

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	Off
Litigation hold	Off

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 2

Flag	Device	Platform	App	Access	First sync	Last sync
	Pixel 8	Android	Outlook app	Allowed	22 Apr 2025	10 Oct 2026
● Low	iPhone 11	iOS	Mail app (ActiveSync)	Allowed	22 Jun 2025	21 Dec 2025

Email activity 1

Detail	Value
Last email activity	9 Oct 2026 (5 days ago)

History 0

No changes recorded yet.

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