

Contoso Legal LLP



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Everything collected about the mailbox annabel.fraser@contoso.example.

Needs attention

3

Worst: high

Size

13.1 GB

26% of 49.5 GB

Others with access

Nobody else

Can open or send from it

Forwarding and rules

Forwards outside, 2 rules to check

Protocols

Modern only

Phones and tablets

1 device

Sync this mailbox

Needs attention 3 3 to review

Flag	What	Area
● High	All mail is forwarded to annabel.fraser@homemail.example, outside the organisation.	Forwarding and inbox rules
● High	Inbox rule ".": Moves to RSS Feeds mail mentioning invoice, payment; Rule name '.' looks deliberately blank.	Forwarding and inbox rules
● High	Inbox rule "Copy to home": Forwards to annabel.fraser.home@homemail.example.	Forwarding and inbox rules

Mailbox 6

Detail	Value
Address	annabel.fraser@contoso.example
Type	User mailbox
Alias	annabel.fraser
Account	Annabel Fraser
Sign-in	Allowed
Licensed	Yes

Size and growth 4

Detail	Value
Size	13.1 GB of 49.5 GB (26%)
Items	31,355
Recoverable deleted items	668.9 MB
Stops sending at	49.5 GB

Size by month 2

The last collection of each month.

Month	Size	Change
2026-10	13.1 GB	+267.6 MB
2026-09	12.8 GB	–

Forwarding and inbox rules 1

Detail	Value
Forwarding set by an admin	annabel.fraser@homemail.example (outside the organisation)

Inbox rules 2 2 to review

Flag	Rule	Enabled	What it does	Why it stands out
● High	.	Yes	body has invoice, payment: move to RSS Feeds; mark as read; stop processing rules	Moves to RSS Feeds mail mentioning invoice, payment; Rule name '.' looks deliberately blank
● High	Copy to home	Yes	All messages: forward to annabel.fraser.home@homemail.example	Forwards to annabel.fraser.home@homemail.example

Who can open or send from it 1

Note
No one else has full access, send as or send on behalf.

Protocols and settings 5

Detail	Value
Older protocols allowed	None
Mailbox auditing	On
Hidden from the address book	No
Archive	On
Litigation hold	Off

Legacy sign-ins in the last 30 days 1

Sign-ins with protocols that can't do MFA.

Client	Succeeded	Failed	Last attempt	From
IMAP4	0	1	8 Oct 2026	RU

Automatic reply 1

Note
No automatic reply is on or scheduled.

Devices 1

Device	Platform	App	Access	First sync	Last sync
iPhone 14	iOS	Mail app (ActiveSync)	Allowed	10 Apr 2025	12 Oct 2026

Email activity 4

Detail	Value
Last email activity	11 Oct 2026 (yesterday)
Sent	40
Received	300
Read	300

Open findings 5 4 to review

Flag	Check	Detail	First seen
● High	No inbox rules hide mail	": Moves to RSS Feeds mail mentioning invoice, payment; Rule name '!' looks deliberately blank	7 Sep 2026
● High	No mail is forwarded outside the organisation	Mailbox forwarding to annabel.fraser@homemail.example (keeps a copy)	7 Sep 2026
● High	No mail is forwarded outside the organisation	Inbox rule "Copy to home" forwards to annabel.fraser.home@homemail.example	7 Sep 2026
● Medium	Admins use phishing-resistant sign-in methods	Global Administrator; signs in with Authenticator app	7 Sep 2026
● Low	No account reports to a blocked manager	Reports to Bobby Marsh, whose sign-in is blocked	7 Sep 2026

History 0

No changes recorded yet.

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