TIMELINE

Contoso Legal LLP

Harbour IT

PREPARED BY
Harbour IT

PERIOD
Last 24 months, August 2026 to November 2026 so far

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

By month

The last value captured in each month. Open findings are the critical and high findings not fixed or accepted at the month's end.

Secure Score
68%



56% in Sep 2026, +12 pts since

Users with MFA
82.6%



70.8% in Sep 2026, +11.8 pts since

Open critical and high findings
18



17 in Oct 2026, +1 since

Unassigned paid licences
6

6 in Sep 2026, unchanged since

November 2026 so far

5 new findings · 1 fixed · Secure Score 62% → 68% · MFA 76.5% → 82.6% · 14 admin changes, 8 worth a look · added to Office Sentry, access granted and audit log feed started

Day	Kind	What
29 Nov	Finding · High	No files are shared with anyone links Campaign video.mp4 (Marketing / Documents)
29 Nov	Finding · Medium	People outside can only view shared files Year end/Draft accounts FY26.xlsx (Clients / Documents)
29 Nov	Finding · Low	Nobody relies on a text or call as their only second factor william.allen@contoso.example
29 Nov	Finding · Medium	No mailbox is nearly full evie.davis@contoso.example and oliver.hill@contoso.example

Day	Kind	What
29 Nov	Finding (fixed)	Every active user has MFA registered ella.thomas@contoso.example · open 35 days
29 Nov	Client	Added to Office Sentry
29 Nov	Client	Access granted The client approved Office Sentry's read-only access, so collection could start.
29 Nov	Admin change · Medium	Add service principal credentials: Mail Sync Pro Credential added · by Contoso Automation · New secret or certificate: whoever holds it can sign in as the app
28 Nov	Admin change · Medium	Update application – Certificates and secrets management: Payroll Sync Added certificate · by admin@contoso.example · New secret or certificate: whoever holds it can sign in as the app
27 Nov	Admin change · Medium	Add member to role: bobby.marsh@contoso.example Global Administrator · by admin@contoso.example · Admin role granted
27 Nov	Admin change · High	Set domain authentication: contoso.example by mallory.hart@contoso.example · Changes how users of a domain sign in; a rogue federation lets someone sign in as anyone
26 Nov	Admin change · Medium	Add eligible member to role in PIM completed (permanent): annabel.fraser@contoso.example Exchange Administrator · by admin@contoso.example · Admin role granted
25 Nov	Admin change	Remove member from role: old.admin@contoso.example Global Administrator · by admin@contoso.example
24 Nov	Admin change · Medium	Update conditional access policy: Require MFA for all users On → Off · by admin@contoso.example · Conditional Access policy no longer enforced
23 Nov	Admin change	Add conditional access policy: Block legacy authentication On · by admin@contoso.example
23 Nov	Admin change · Medium	Delete conditional access policy: Block risky countries by admin@contoso.example · Conditional Access policy deleted
22 Nov	Client	Audit log feed started Office 365 activity is kept from here on.
21 Nov	Admin change	Update application – Certificates and secrets management: Old Integration Removed secret · by admin@contoso.example
20 Nov	Admin change	Consent to application: Mail Sync Pro Admin consent for everyone: Mail.Read User.Read · by admin@contoso.example
18 Nov	Admin change	Add partner to company: Contoso IT Services by Partner Center
17 Nov	Admin change	Verify domain: new.contoso.example by admin@contoso.example
17 Nov	Admin change · Medium	Update application – Certificates and secrets management: Payroll Sync Added certificate · by admin@contoso.example · New secret or certificate: whoever holds it can sign in as the app

October 2026

First look: 83 findings · Secure Score 58% → 61% · MFA 76.1% → 76.2% · 1 admin change, 1 worth a look

Day	Kind	What
25 Oct	Findings	First look: 83 findings across 44 checks 17 high, 37 medium, 29 low
19 Oct	Admin change ● Medium	Update conditional access policy: Require MFA for all users On → Off · by admin@contoso.example · Conditional Access policy no longer enforced

September 2026

MFA 68.8% → 70.8% · 1 admin change, 1 worth a look

Day	Kind	What
26 Sep	Admin change ● Medium	Add member to role: bobby.marsh@contoso.example Global Administrator · by admin@contoso.example · Admin role granted

August 2026

1 admin change

Day	Kind	What
31 Aug	Admin change	Add conditional access policy: Block legacy authentication On · by admin@contoso.example

Built from what Office Sentry keeps for this client: the findings history, admin changes from the activity history, reports sent and approved, the month-end review's notes and next steps, failed collections and the client's own settings. Nothing is read from Microsoft for it.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Collected from Microsoft 365 with read-only access; nothing was changed.