

EVIE DAVIS

Contoso Legal LLP



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Everything collected about evie.davis@contoso.example.

Needs attention
3
Worst: medium

Sign-in
Allowed
Last sign-in today

MFA
Protected

Admin roles
None

Licences
1 licence
£18.10 a month

Devices
1 device
1 with problems

Needs attention 3 2 to review

Flag	What	Area
● Medium	The mailbox is 95% full and stops sending at 49.5 GB.	Mailbox
● Medium	Signed in from FR, which this tenant rarely signs in from. Check the person was there.	Recent sign-ins
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Evie Davis
Sign-in name	evie.davis@contoso.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	6 Aug 2026 (67 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 12 Oct 2026)
Teams	Used (last 12 Oct 2026)
OneDrive	Used (last 3 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 12 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Authenticator app, Authenticator code
Phishing-resistant method	No
Strongest method	Authenticator app or token
Can sign in without a password	No
MFA required by	CA002 — All users: Require MFA
Conditional Access policies that apply	CA002 — All users: Require MFA, CA003 — Block legacy authentication, CA004 — All users: Require compliant or hybrid-joined device, CA005 — Block sign-ins from disallowed countries, CA006 — Require MFA for Azure management, CA008 — All users: 8h sign-in frequency, CA009 — Require MFA for device registration, CA010 — Insider risk: Step-up MFA, CA011 — High sign-in risk: Block
Legacy sign-in blocked	Yes

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 2

Name	Type	Role	Note
Operations	Team	Owner	Only owner
Clients	Team	Member	–

Mailbox 8

Detail	Value
Address	evie.davis@contoso.example
Type	User
Size	47.2 GB of 49.5 GB (95%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	POP
More	Everything about this mailbox

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Mailboxes this person can open or send from 1

Mailbox	Type	Access
accounts@contoso.example	Shared	Full access

Devices 1

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
Low	LAPTOP-DAVIS01	Windows 11 24H2 (10.0.26100.4946)	Compliant	Yes	Today	Windows 11 24H2: updates for Home and Pro end 13 Oct 2026

OneDrive 4

Detail	Value
Storage used	44.3 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	8 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 8

Detail	Value
Successful	5 (4 with MFA, 1 with only a password)
Failed	3 (3 wrong password, from 1 address)
MFA and other prompts	1
Last failure	8 Oct 2026 (4 days ago): Wrong user name or password
Countries	GB, FR (unusual for this tenant)
Apps	Microsoft Teams, Office 365 SharePoint Online, Microsoft Office, Office 365 Exchange Online
Devices	Windows10
Addresses that failed	203.0.113.11

Where this account signed in 2 1 to review

Flag	Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
	GB	4	3	London	203.0.113.11	9 Oct 2026, 16:49
● Medium	FR	1	0	London	203.0.113.11	9 Oct 2026, 14:43

Why sign-ins failed 1

Error code	What it means	Sign-ins
50126	Wrong user name or password	3

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (3 days ago)
Countries	FR, GB, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	7	13	5	12	1	FR, GB
Sep 2026	23	53	1	45	8	FR, GB
Aug 2026	18	35	3	33	2	GB, US
Jul 2026	20	52	3	46	6	GB
Jun 2026	9	22	2	19	3	FR, GB

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	12 Oct 2026 (today)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 6 2 to review

Flag	When	Area	What happened
● Medium	9 Oct 2026, 14:43 UTC	Sign-in	Signed in from FR, unusual for this tenant (203.0.113.11)
	8 Oct 2026, 12:13 UTC	Sign-in	Last of 3 failed sign-ins: Wrong user name or password
	On or before 7 Sep 2026	Mailbox	Inbox rule "Newsletters" first seen
	On or before 7 Sep 2026	MFA	Authenticator app first seen as an MFA method
	On or before 7 Sep 2026	MFA	Authenticator code first seen as an MFA method
● Medium	4 Aug 2026, 10:27 UTC	Sign-in	First sign-in from US

Open findings 1 1 to review

Flag	Check	Detail	First seen
● Medium	No mailbox is nearly full	47.2 GB of 49.5 GB (95%), no archive	12 Oct 2026

History 0

No changes recorded yet.

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