

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 17:16 UTC	contoso.onmicrosoft.com

Everything collected about rhys.evans@contoso.example.

Needs attention 2 Worst: low	Sign-in Allowed Last sign-in 6 days ago	MFA Protected
Admin roles None	Licences 1 licence £18.10 a month	Devices 1 device 1 with problems

Needs attention 2

Flag	What	Area
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences
● Low	A text or call is the only second factor: set up the Authenticator app.	MFA and sign-in protection

Account 7

Detail	Value
Name	Rhys Evans
Sign-in name	rhys.evans@contoso.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	30 Jun 2026 (104 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 8 Oct 2026)
Teams	Used (last 8 Oct 2026)
OneDrive	Not in the last 30 days
SharePoint	Not in the last 30 days
Office apps	Used (last 8 Oct 2026)
Office apps used on	Mac, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Phone
Phishing-resistant method	No
Strongest method	Phone (SMS or voice call)
Can sign in without a password	No
MFA required by	CA002 — All users: Require MFA
Conditional Access policies that apply	CA002 — All users: Require MFA, CA003 — Block legacy authentication, CA004 — All users: Require compliant or hybrid-joined device, CA005 — Block sign-ins from disallowed countries, CA006 — Require MFA for Azure management, CA008 — All users: 8h sign-in frequency, CA009 — Require MFA for device registration, CA010 — Insider risk: Step-up MFA, CA011 — High sign-in risk: Block
Legacy sign-in blocked	Yes

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 4

Name	Type	Role	Note
Clients	Team	Member	–
Operations	Team	Member	–
Finance	Microsoft 365 group	Member	–
Marketing	Microsoft 365 group	Member	–

Mailbox 8

Detail	Value
Address	rhys.evans@contoso.example
Type	User
Size	3.0 GB of 49.5 GB (6%)
Archive	On
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Devices 1

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
● Low	LAPTOP-EVANS02	Windows 11 24H2 (10.0.26100.6584)	Compliant	Yes	Today	Windows 11 24H2: updates for Home and Pro end 13 Oct 2026

OneDrive 4

Detail	Value
Storage used	23.6 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	10 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 7

Detail	Value
Successful	6 (5 with MFA, 1 with only a password)
Failed	1 (1 wrong password, from 1 address)
Last failure	10 Oct 2026 (2 days ago): Wrong user name or password
Countries	GB
Apps	Microsoft Office, Microsoft Teams, Office 365 SharePoint Online
Devices	Windows10
Addresses that failed	203.0.113.12

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	6	1	London	203.0.113.12	10 Oct 2026, 10:54

Why sign-ins failed 1

Error code	What it means	Sign-ins
50126	Wrong user name or password	1

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	10 Oct 2026 (2 days ago)
Countries	FR, GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	8	13	1	12	1	GB
Sep 2026	20	35	1	31	4	GB, IE, US
Aug 2026	21	44	3	40	4	GB, IE
Jul 2026	20	38	0	35	3	GB
Jun 2026	11	28	2	23	5	FR, GB, US

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	6 Oct 2026 (6 days ago)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 3 1 to review

Flag	When	Area	What happened
	10 Oct 2026, 14:38 UTC	Sign-in	Last of 1 failed sign-in: Wrong user name or password
	On or before 7 Sep 2026	MFA	Phone first seen as an MFA method
● Medium	6 Aug 2026, 12:02 UTC	Sign-in	First sign-in from IE

Open findings 1

Flag	Check	Detail	First seen
● Low	Nobody relies on a text or call as their only second factor	Second factor is only Mobile phone (SMS or call)	7 Sep 2026

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.