

SOPHIE TAYLOR

Contoso Legal LLP



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Everything collected about sophie.taylor@contoso.example.

Needs attention
2
Worst: low

Sign-in
Allowed
Last sign-in 2 days ago

MFA
Protected

Admin roles
None

Licences
1 licence
£18.10 a month

Devices
1 device

Needs attention 2

Flag	What	Area
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences
● Low	A text or call is the only second factor: set up the Authenticator app.	MFA and sign-in protection

Account 7

Detail	Value
Name	Sophie Taylor
Sign-in name	sophie.taylor@contoso.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	14 Oct 2025 (363 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 8 Oct 2026)
Teams	Used (last 8 Oct 2026)
OneDrive	Not in the last 30 days
SharePoint	Not in the last 30 days
Office apps	Used (last 8 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Phone
Phishing-resistant method	No
Strongest method	Phone (SMS or voice call)
Can sign in without a password	No
MFA required by	CA002 — All users: Require MFA
Conditional Access policies that apply	CA002 — All users: Require MFA, CA003 — Block legacy authentication, CA004 — All users: Require compliant or hybrid-joined device, CA005 — Block sign-ins from disallowed countries, CA006 — Require MFA for Azure management, CA008 — All users: 8h sign-in frequency, CA009 — Require MFA for device registration, CA010 — Insider risk: Step-up MFA, CA011 — High sign-in risk: Block
Legacy sign-in blocked	Yes

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 3

Name	Type	Role	Note
Clients	Team	Member	–
Operations	Team	Member	–
Marketing	Microsoft 365 group	Member	–

Mailbox 8

Detail	Value
Address	sophie.taylor@contoso.example
Type	User
Size	23.4 GB of 49.5 GB (47%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Inbox rules 1

Rule	Enabled	What it does	Why it stands out
Newsletters	Yes	sender has newsletter: move to Newsletters	–

Devices 1

Device	Operating system	Compliance	Encrypted	Last check-in	Problems
DESK-TAYLOR09	Windows 11 25H2 (10.0.26200.6899)	Compliant	Yes	Today	–

OneDrive 4

Detail	Value
Storage used	29.5 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	10 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 8

Detail	Value
Successful	6 (6 with MFA)
Failed	1 (1 wrong password, from 1 address)
MFA and other prompts	1
Last failure	9 Oct 2026 (2 days ago): Wrong user name or password
Countries	GB
Apps	Microsoft Office, Office 365 SharePoint Online, Microsoft Teams, Office 365 Exchange Online
Devices	Windows10
Addresses that failed	203.0.113.19

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	6	1	London	203.0.113.19	9 Oct 2026, 11:26

Why sign-ins failed 1

Error code	What it means	Sign-ins
50126	Wrong user name or password	1

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (2 days ago)
Countries	FR, GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	6	10	1	10	0	GB
Sep 2026	21	48	1	41	7	FR, GB, US
Aug 2026	19	46	1	41	5	GB, IE
Jul 2026	18	45	2	39	6	FR, GB
Jun 2026	11	24	1	19	5	GB, US

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	9 Oct 2026 (2 days ago)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 5 2 to review

Flag	When	Area	What happened
	9 Oct 2026, 16:39 UTC	Sign-in	Last of 1 failed sign-in: Wrong user name or password
	On or before 7 Sep 2026	Mailbox	Inbox rule "Newsletters" first seen
	On or before 7 Sep 2026	MFA	Phone first seen as an MFA method
● Medium	11 Aug 2026, 08:24 UTC	Sign-in	First sign-in from IE
● Medium	21 Jul 2026, 12:53 UTC	Sign-in	First sign-in from FR

Open findings 1

Flag	Check	Detail	First seen
● Low	Nobody relies on a text or call as their only second factor	Second factor is only Mobile phone (SMS or call)	7 Sep 2026

History 0

No changes recorded yet.

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