

OLIVIA WILSON

Contoso Legal LLP



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT
contoso.onmicrosoft.com

Everything collected about olivia.wilson@contoso.example.

Needs attention
2
Worst: medium

Sign-in
Allowed
Last sign-in yesterday

MFA
Protected

Admin roles
None

Licences
1 licence
£18.10 a month

Devices
1 device
1 with problems

Needs attention 2 1 to review

Flag	What	Area
● Medium	DESK-WILSON12: Not compliant; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026; No check-in for 38 days.	Devices
● Low	No usage location is set, so licences can only come from groups (which use the organisation's country). Set one before assigning a licence directly.	Licences

Account 7

Detail	Value
Name	Olivia Wilson
Sign-in name	olivia.wilson@contoso.example
Account type	Member
Sign-in	Allowed
Source	Cloud-only
Created	25 Jun 2025 (474 days ago)
Password expires	Follows the organisation's policy

Licences 1

Detail	Value
Usage location	Not set

Licences 1

Licence	Cost / month
Microsoft 365 Business Premium	£18.10

Microsoft 365 use 6

Detail	Value
Email	Used (last 8 Oct 2026)
Teams	Used (last 8 Oct 2026)
OneDrive	Used (last 3 Oct 2026)
SharePoint	Not in the last 30 days
Office apps	Used (last 8 Oct 2026)
Office apps used on	Windows, Mobile

MFA and sign-in protection 8

Detail	Value
MFA set up	Yes
Methods	Authenticator app, Authenticator code
Phishing-resistant method	No
Strongest method	Authenticator app or token
Can sign in without a password	No
MFA required by	CA002 — All users: Require MFA
Conditional Access policies that apply	CA002 — All users: Require MFA, CA003 — Block legacy authentication, CA004 — All users: Require compliant or hybrid-joined device, CA005 — Block sign-ins from disallowed countries, CA006 — Require MFA for Azure management, CA008 — All users: 8h sign-in frequency, CA009 — Require MFA for device registration, CA010 — Insider risk: Step-up MFA, CA011 — High sign-in risk: Block
Legacy sign-in blocked	Yes

Admin roles 1

Note
Holds no admin roles.

Administrative units 1

Note
In no administrative unit, and administers none.

Teams and groups 1

Name	Type	Role	Note
Clients	Team	Member	–

Mailbox 8

Detail	Value
Address	olivia.wilson@contoso.example
Type	User
Size	24.6 GB of 49.5 GB (50%)
Archive	Off
Litigation hold	Off
Forwarding	None
Older protocols allowed	None
More	Everything about this mailbox

Devices 1 1 to review

Flag	Device	Operating system	Compliance	Encrypted	Last check-in	Problems
● Medium	DESK-WILSON12	Windows 11 24H2 (10.0.26100.6584)	Not compliant	Yes	38 days ago	Not compliant; Windows 11 24H2: updates for Home and Pro end 13 Oct 2026; No check-in for 38 days

OneDrive 4

Detail	Value
Storage used	48.8 GB of 1.00 TB
Files	50
Files active in the last 30 days	5
Last activity	10 Oct 2026

Apps this person allowed 1

Note
Hasn't consented to any app on their own behalf.

Recent sign-ins 7

Detail	Value
Successful	7 (7 with MFA)
Failed	3 (3 wrong password, from 1 address)
Last failure	8 Oct 2026 (4 days ago): Wrong user name or password
Countries	GB
Apps	Office 365 SharePoint Online, Microsoft Office, Microsoft Teams, Office 365 Exchange Online
Devices	Windows10
Addresses that failed	203.0.113.22

Where this account signed in 1

Country	Successful	Failed	Cities	IP addresses	Last success (UTC)
GB	7	3	London	203.0.113.22	9 Oct 2026, 14:00

Why sign-ins failed 1

Error code	What it means	Sign-ins
50126	Wrong user name or password	3

Sign-in history 3

Detail	Value
History from	14 Jun 2026
Last sign-in	9 Oct 2026 (3 days ago)
Countries	GB, IE, US

Sign-ins by month 5

Month	Days	Successful	Failed	With MFA	Password only	Countries
Oct 2026	6	13	3	13	0	GB
Sep 2026	18	48	4	41	7	GB, US
Aug 2026	19	43	2	39	4	GB, IE
Jul 2026	24	59	4	52	7	GB, IE
Jun 2026	8	17	3	16	1	GB

Sign-ins and admin changes 5

Detail	Value
Last interactive sign-in	11 Oct 2026 (yesterday)
Last background sign-in	None recorded
Last successful sign-in	None recorded
Legacy sign-ins (30 days)	None
Admin changes (last 120 days)	None by or to this account

Timeline 5 2 to review

Flag	When	Area	What happened
	8 Oct 2026, 17:08 UTC	Sign-in	Last of 3 failed sign-ins: Wrong user name or password
● Medium	13 Sep 2026, 09:20 UTC	Sign-in	First sign-in from US
	On or before 7 Sep 2026	MFA	Authenticator app first seen as an MFA method
	On or before 7 Sep 2026	MFA	Authenticator code first seen as an MFA method
● Medium	15 Jul 2026, 14:12 UTC	Sign-in	First sign-in from IE

History 0

No changes recorded yet.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.