

COMING UP

All clients



PREPARED BY

Harbour IT

DATE

12 Oct 2026

DATA COLLECTED

Not collected yet

MICROSOFT 365 TENANT

3 clients

What will need doing in the next 90 days across your clients: renewals and trials, expiring app secrets and certificates, teams and groups about to expire, mailboxes filling up, DMARC still at p=none and accepted risks due for review.

Filtered view. Coming up: 7 of 21 rows, Client is Contoso Legal LLP, 1 column hidden. The headline figures cover every row.

Needs attention now

12

Expired, lapsing or nearly full

Next 30 days

3

Due within a month

31 to 60 days

3

Due in the second month

61 to 90 days

0

Due in the third month

No date

3

DMARC still at p=none

Coming up 7

Everything due in the next 90 days, soonest first, then what has no date.

Priority	When	Due	Client	Type	What	Details
● High	Now	1 Nov 2026	Contoso Legal LLP	Subscription	Visio Plan 2 (suspended)	5 licences. Suspended: people can't use it, though admins can still back up its data. Reactivate it before this date or it's deleted.
● High	Now	5 Nov 2026	Contoso Legal LLP	Mailbox quota	evie.davis@contoso.example is nearly full	47.2 GB of 49.5 GB (95%). At its current growth it's full around 5 Nov 2026. It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	Contoso Legal LLP	Mailbox quota	accounts@contoso.example is nearly full	44.8 GB of 49.5 GB (91%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	Contoso Legal LLP	Mailbox quota	oliver.hill@contoso.example is nearly full	45.6 GB of 49.5 GB (92%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Next 30 days	5 Nov 2026	Contoso Legal LLP	Team or group expiry	Board expires	Team with 2 members. Annabel Fraser can renew it; otherwise it's deleted, and can be restored for 30 days.
● Medium	31 to 60 days	28 Nov 2026	Contoso Legal LLP	Team or group expiry	Project Phoenix expires	Team with 3 members. No owner can sign in to renew it; otherwise it's deleted, and can be restored for 30 days.
● Medium	No date	–	Contoso Legal LLP	DMARC	contoso.example DMARC is p=none	Monitor-only since 7 Sep 2026 (35 days): spoofed mail from the domain is still delivered. Check the DMARC reports, then move to p=quarantine and later p=reject.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed.