

COMING UP

All clients



PREPARED BY

Harbour IT

DATE

12 Oct 2026

DATA COLLECTED

Not collected yet

MICROSOFT 365 TENANT

3 clients

What will need doing in the next 90 days across your clients: renewals and trials, expiring app secrets and certificates, teams and groups about to expire, mailboxes filling up, DMARC still at p=none and accepted risks due for review.

Filtered view. Coming up: 9 of 21 rows, Type is Mailbox quota. The headline figures cover every row.

Needs attention now

12

Expired, lapsing or nearly full

Next 30 days

3

Due within a month

31 to 60 days

3

Due in the second month

61 to 90 days

0

Due in the third month

No date

3

DMARC still at p=none

Coming up 9

Everything due in the next 90 days, soonest first, then what has no date.

Priority	When	Due	In	Client	Type	What	Details
● High	Now	5 Nov 2026	in 24 days	Contoso Legal LLP	Mailbox quota	evie.davis@contoso.example is nearly full	47.2 GB of 49.5 GB (95%). At its current growth it's full around 5 Nov 2026. It stops sending mail when it's full: turn on its archive or clean it up.
● High	Now	5 Nov 2026	in 24 days	Fabrikam Dental Group	Mailbox quota	aisha.brown@fabrikam.example is nearly full	47.2 GB of 49.5 GB (95%). At its current growth it's full around 5 Nov 2026. It stops sending mail when it's full: turn on its archive or clean it up.

Priority	When	Due	In	Client	Type	What	Details
● High	Now	5 Nov 2026	in 24 days	Northwind Traders	Mailbox quota	hannah.robinson@northwindtraders.example is nearly full	47.2 GB of 49.5 GB (95%). At its current growth it's full around 5 Nov 2026. It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Contoso Legal LLP	Mailbox quota	accounts@contoso.example is nearly full	44.8 GB of 49.5 GB (91%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Contoso Legal LLP	Mailbox quota	oliver.hill@contoso.example is nearly full	45.6 GB of 49.5 GB (92%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Fabrikam Dental Group	Mailbox quota	accounts@fabrikam.example is nearly full	44.8 GB of 49.5 GB (91%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Fabrikam Dental Group	Mailbox quota	thomas.robinson@fabrikam.example is nearly full	45.6 GB of 49.5 GB (92%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Northwind Traders	Mailbox quota	accounts@northwindtraders.example is nearly full	44.8 GB of 49.5 GB (91%). It stops sending mail when it's full: turn on its archive or clean it up.
● Medium	Now	–	–	Northwind Traders	Mailbox quota	olivia.smith@northwindtraders.example is nearly full	45.6 GB of 49.5 GB (92%). It stops sending mail when it's full: turn on its archive or clean it up.

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed.